

# **RFCCA Board of Managers**

## **Regular Meeting**

**Tuesday, May 19, 2020**

The meeting of the River Forest Civic Center Authority was called to order at by Manager Helene Connolly following the Township Board of Trustees meeting. This meeting was held electronically, by Zoom, per Governor Pritzker's Executive Order 2020-7.

### **Roll called:**

Present: Managers Karen Taubman, Mark Kelty, Helene Connolly and Carla Sloan, Secretary Abby Schmelling and RFCC Executive Director, Dick Chappell. Manager Economos was absent.

### **Approval of Minutes**

A motion was made by Manager Taubman and seconded by Manager Kelty to approve the minutes of the April 14, 2020 meeting. They were approved unanimously.

### **Public Participation– None**

### **Approval of Bills:**

- A motion was made by Manager Sloan and seconded by Manager Kelty to approve Operating Fund bills as of May 31, 2020 in the amount of \$2,484.22. Roll was called. Ayes: Managers Sloan, Connolly, Taubman and Kelty. The motion passed unanimously.
- A motion was made by Manager Sloan and seconded by Manager Kelty to approve Capital Fund bills as of May 31, 2020 in the amount of \$1,396.07. Roll was called. Ayes: Managers Sloan, Connolly, Taubman and Kelty. The motion passed unanimously.

### **RFCCA Facilities Administrator's Report**

**Dick Chappell**

- Dick gave a report on the status of the roof. The roofer will come out to address some of the spots where there are leaks.
- The inactivity in the building has resulted in some problems with the toilets and HVAC components. Stutz Plumbing is coming to do repairs. HVAC issues will be addressed in the fall.

### **RFCC Executive Director's Report**

**Dick Chappell**

- Summer camp is scheduled to open now on June 15 if the Governor moves to Phase 3. There will be ten kids to a room. RFCC has a Plan A and Plan B depending on this move, but Center plans to open as an emergency childcare licensed center regardless. The RFCC is trying to manage many unknown variables.

- There will be preschool drive-by graduations and also parking lot graduations.
- Dick is also speaking to the same person as Carla about the phone system upgrade to see if it is practical to combine efforts.
- Dick is instituting safety precautions for COVID-19 in light of reopening.

### **Unfinished Business**

- There will be an RFCCA Building Feasibility Study meeting on June 2. Manager Kelty will also be attending.

### **New Business—None**

**Announcement of the next regular meeting:** The next meeting will take place Tuesday, June 16, 2020 following the 6:00 pm regular monthly meeting of the River Forest Township Board of Trustees.

### **Adjournment**

A motion was made by Manager Taubman and seconded by Manager Kelty to adjourn the meeting. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary