



RIVER FOREST TOWNSHIP

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River Forest Township

Efficiency Report Decennial Committee

Ad Hoc Meeting #2

January 29, 2024

The second ad hoc meeting of the RIVER FOREST TOWNSHIP Efficiency Report Committee was called to order on Monday, January 29, 2024 by Supervisor Carla Sloan, at 7:06PM. This was a meeting held both in person and recorded electronically by Zoom.

Roll called: Supervisor Sloan, Trustees:, Helene Connolly, Deana Herrman, Keith Strom, Karen Taubman and Residents Melinda Peterson, John Phelan. Also present: Township Clerk John Becvar and Mental Health Coordinator Sarah Schwarting.

- Resident Barbara Hickey was absent.

Pledge of Allegiance.

Public Participation. Public was not in attendance.

Approval of Minutes.

- Trustee Strom moved and Trustee Hermann seconded the approval of [Minutes from the June 6, 2023](#) Committee Meeting. The motion passed unanimously.

Old Business.

- Supervisor Sloan thanked Kennedi Glover, NIU grad student, and Trustee Herrman, her advisor, for the progress to date on the Efficiency Report. The report draft was distributed via email to the Committee prior to the meeting.
- Supervisor Sloan summarized what the River Forest Township does:
 - Human Services
 - Mental Health
 - Behavioral Health
 - I/DD
 - Substance
 - Youth & Family Services
 - Senior Services
 - Financial Assistance
 - Assessor Services
- Supervisor Sloan shared how Herrman positioned the *hybrid* delivery of Township services as follows:

HOW RFT DELIVERS ITS PROGRAMS IN A HYBRID MODEL		
DIRECT DELIVERY		DELIVERY VIA SOCIAL SERVICE AGREEMENTS
Intergovernmental Agreements (IGAs) <i>(where RFT pays 20% of OPT admin and programs)</i>	Direct by RFT Employees / Elected Officials	
<ul style="list-style-type: none"> • Financial Assistance • Senior Services • Youth & Family Services 	<ul style="list-style-type: none"> • Financial Assistance • Senior Services • Resident Services • Assessor 	<ul style="list-style-type: none"> • Mental Health • Youth & Family Services

- Supervisor Sloan noted that the statute establishing the Decennial Committee and Efficiency Report does not define “efficiency”. She asked the Committee if we want to define “efficiency” in the report and the consensus was to do so. Sloan had already done online research on “efficiency” as it relates to government services and found an applicable definition:
 - Efficiency is producing the required outcome with the minimal (or appropriate) amount of resources, time and cost. Efficiency requires: clear goals, well-defined process, right resources and ability to adapt. (Federal Times 5/27/2015 “Defining and Achieving Efficiency in Government”)
- A Survey of Residents on the Committee was conducted verbally.

New Business.

- The Wendell Cox 2023 Report is anticipated from TOI around February 5.
- Next Steps: Clerk Becvar will format and send out a Google doc of the latest Efficiency Report draft to collect feedback prior to the March Decennial Committee meeting.

Next Meeting.

The next ad hoc meeting of the River Forest Township Efficiency Report Committee will be March 11 at 6:30pm after everyone has reviewed and commented on the Google doc.

Adjournment.

A motion was made by Trustee Herrman and seconded by Trustee Strom to adjourn the meeting at 8:33 PM. All were in favor and the motion was passed unanimously.

Respectfully submitted,
John Becvar, Township Clerk