

River Forest Township
River Forest, Illinois

Annual Financial Report



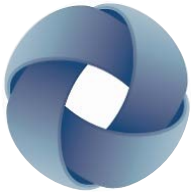
**RIVER FOREST
TOWNSHIP**

Caring | Connection | Community

For the Year Ended March 31, 2020

River Forest Township
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Independent Auditors' Report

To the Board of Trustees
River Forest Township
River Forest, Illinois

Report on the Financial Statements

We have audited the accompanying basic financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the River Forest Township as of and for the year ended March 31, 2020, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these basic financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these basic financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the River Forest Township, as of March 31, 2020, and the respective changes in financial position and cash flows, where applicable, thereof for the year ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and major fund budgetary schedules be presented to supplement the basic financial statements. The management of the Township has not prepared the management's discussion and analysis for the year ending March 31, 2020. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the River Forest Township basic financial statements. The combining and individual fund financial statements schedules for non-major funds and other non-required supplemental schedules as listed in the table of content are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The combining and individual fund financial statements schedules for non-major funds and other non-required supplemental schedules as listed in the table of contents have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements schedules for non-major funds and other non-required supplemental schedules as listed in the table of contents are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

IL NFP Audit & Tax, LLP

Chicago, Illinois
July 10, 2020

**River Forest Township
Statement of Net Position
March 31, 2020**

	Primary Government	Component Unit
	Governmental Activities	River Forest Civic Center Authority
Assets		
Cash and Investments	\$ 819,142	\$ 153,698
Receivables		
Property Taxes	311,596	0
Prepaid Expenses	2,309	0
Capital Assets		
Capital Assets Not Being Depreciated	0	168,000
Other Capital Assets, Net of Depreciation	0	949,183
Total Capital Assets	<u>0</u>	<u>1,117,183</u>
Total Assets	<u>1,133,047</u>	<u>1,270,881</u>
Deferred Outflows		
Deferred Items - IMRF	<u>80,920</u>	<u>0</u>
Total Deferred Outflows	<u>80,920</u>	<u>0</u>
Liabilities		
Accounts Payable	52,557	0
Accrued Liabilities	179	108
Long-term Liabilities		
Due in More than One Year		
Net Pension Liability - IMRF	<u>85,829</u>	<u>0</u>
Total Liabilities	<u>138,565</u>	<u>108</u>
Deferred Inflows		
Deferred Property Taxes	311,596	0
Deferred Items - IMRF	<u>111,760</u>	<u>0</u>
Total Deferred Inflows	<u>423,356</u>	<u>0</u>
Net Position		
Net Investment in Capital Assets	0	1,117,183
Restricted for:		
General Assistance	66,646	0
Unrestricted	<u>585,400</u>	<u>153,590</u>
Total Net Position	<u>\$ 652,046</u>	<u>\$ 1,270,773</u>

See Accompanying Notes to the Financial Statements

**River Forest Township
Statement of Activities
For the Year Ended March 31, 2020**

Functions/Programs	Expenses	Program Revenue		Primary Government	Component Unit
		Charges for Services	Operating Grants and Contributions	Governmental Activities Net (Expense) Changes in Net Position	River Forest Civic Center Authority Revenue and
Primary Government					
Governmental Activities					
General Government	\$ 204,691	\$ 0	\$ 0	\$ (204,691)	\$ 0
Social Services	411,360	0	0	(411,360)	0
Total Governmental Activities	<u>\$ 616,051</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>(616,051)</u>	<u>0</u>
Component Unit					
River Forest Civic Center Authority					
Civic Center Facilities	\$ 109,628	\$ 61,200	\$ 0	\$ 0	\$ (48,428)
Total River Forest Civic Center Authority	<u>\$ 109,628</u>	<u>\$ 61,200</u>	<u>\$ 0</u>	<u>0</u>	<u>(48,428)</u>
General Revenues					
Taxes					
Property Taxes				612,145	0
Replacement Taxes				7,967	0
Investment Income				3,690	807
Miscellaneous				0	472
Total General Revenues				<u>623,802</u>	<u>1,279</u>
Change in Net Position				7,751	(47,149)
Net Position,					
Beginning of Year				639,857	1,317,922
Prior Period Adjustment				4,438	0
Beginning of Year, Restated				<u>644,295</u>	<u>1,317,922</u>
End of Year				<u>\$ 652,046</u>	<u>\$ 1,270,773</u>

See Accompanying Notes to the Financial Statements

**River Forest Township
Balance Sheet
Governmental Funds
March 31, 2020**

	Township	General Assistance	Total
Assets			
Cash and Investments	\$ 732,532	\$ 86,610	\$ 819,142
Receivables			
Property Taxes	308,345	3,251	311,596
Prepaid Expenditures	2,309	0	2,309
Due from Other Funds	19,964	0	19,964
Total Assets	1,063,150	89,861	1,153,011
Total Deferred Outflows	0	0	0
Total Assets and Deferred Outflows	1,063,150	89,861	1,153,011
Liabilities			
Accounts Payable	52,557	0	52,557
Accrued Liabilities	179	0	179
Due to Other Funds	0	19,964	19,964
Total Liabilities	52,736	19,964	72,700
Deferred Inflows			
Deferred Property Taxes	308,345	3,251	311,596
Total Deferred Inflows	308,345	3,251	311,596
Fund Balance			
Non-Spendable	2,309	0	2,309
Restricted	0	66,646	66,646
Unassigned	699,760	0	699,760
Total Fund Balance	702,069	66,646	768,715
Total Liabilities, Deferred Inflows and Fund Balance	\$ 1,063,150	\$ 89,861	\$ 1,153,011

See Accompanying Notes to the Financial Statements

River Forest Township
Reconciliation of Fund Balances of the Governmental Funds to the Governmental Activities
in the Statement of Net Position
March 31, 2020

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position:

Amounts reported in the Statement of Net Position are different because:

Fund Balance - Balance Sheet of Governmental Funds	768,715
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Other long-term assets are not available to pay for current-period expenditures and, therefore, are reported as unavailable revenue in the funds:

Deferred items related to changes in pension assumptions and differences between expected and actual pension plan experience:

Deferred Outflows - IMRF	80,920
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Long-term liabilities, including notes and capital leases payable, are not due and payable in the current period and, therefore, are not reported in the funds:

Net Pension Liability - IMRF	(85,829)
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Deferred items related to difference between projected and actual earnings on pension plan investments and difference between expected and actual pension plan experience:

Deferred Inflows - IMRF	(111,760)
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Net Position of Governmental Activities

	<u>\$ 652,046</u>
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River Forest Township
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended March 31, 2020

	Township	General Assistance	Total
Revenues			
Property Taxes	\$ 601,265	\$ 10,880	612,145
Replacement Taxes	7,967	0	7,967
Investment Income	3,674	16	3,690
Total Revenues	612,906	10,896	623,802
Expenditures			
Current			
Administration	187,836	0	187,836
Social Services	403,787	7,573	411,360
Total Expenditures	591,623	7,573	599,196
Net Change in Fund Balance	21,283	3,323	24,606
Fund Balance,			
Beginning of Year	676,348	63,323	739,671
Prior Period Adjustment	4,438	0	4,438
Beginning of Year, Restated	680,786	63,323	744,109
End of Year	\$ 702,069	\$ 66,646	\$ 768,715

See Accompanying Notes to the Financial Statements

River Forest Township
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances
of the Governmental Funds to the Governmental Activities in the Statement of Activities
For the Year Ended March 31, 2020

Net Change in Fund Balances - Total Governmental Funds	\$ 24,606
Amounts reported for governmental activities in the Statement of Activities are different because:	
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:	
Change in the following deferred items related to pension investment experience, changes in pension assumptions, and difference between expected and actual pension plan experience:	
Deferred Outflows - IMRF	4,336
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Change in Net Pension Liability - IMRF	86,721
Change in the following deferred items related to difference between expected and actual pension plan experience:	
Deferred Inflows - IMRF	(107,912)
Change in Net Position of Governmental Activities	<u><u>\$ 7,751</u></u>

River Forest Township
Notes to the Financial Statements
For the Year Ended March 31, 2020

1. Summary of Significant Accounting Policies

The Township is incorporated in River Forest, Illinois. The Township provides a variety of social and administrative services to its residents. The Township operates under the board-manager form of government.

The financial statements of River Forest Township (the “Township”), have been prepared in conformity with Generally Accepted Accounting Principles as applied to local governments. The Governmental Accounting Standards Board is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Township’s accounting policies are described below:

Financial Reporting Entity

The accompanying financial statements present the Township’s primary government and any component units over which the Township exercises significant influence. Significant influence or accountability is based primarily on operational or financial relationships with the Township (as distinct from legal relationships). Management has considered all potential component units and has determined that the River Forest Civic Center Authority (“RFCCA”) is a discretely presented component unit of the Township. The Township does not have any blended component units.

River Forest Civic Center Authority (RFCCA) – RFCCA is governed by the same five member Board of Managers which governs the Township as the Board of Trustees. Terms for members of the Board of Managers for RFCCA coincide with their respective terms of office as members of the Board of Trustees of the Township. Separately audited financial statements of RFCCA are not available.

Government-Wide Financial Statements

The government-wide financial statements include the statement of net position and the statement of activities. Government-wide statements report information on all of the activities of the Township as a whole (except for fiduciary activities) and distinguish between the governmental and business-type activities of the Township. Governmental activities, which are normally supported by taxes and governmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes where the amounts are reasonably equivalent in value to the interfund services provided and other charges between the government’s water and sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

1. Summary of Significant Accounting Policies (Continued)

Fund Financial Statements

Separate fund financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Non-major funds include non-major Special Revenue funds and non-major Capital Projects funds. The combined amounts for these funds are reflected in a single column titled "Other Governmental Funds" in the fund Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances. Detailed statements for non-major funds are presented with Combining and Individual Fund Statements and Schedules in the supplemental schedules of the financial statements.

Funds are organized as major funds or non-major funds within the governmental statements. An emphasis is placed on major funds within the governmental category. A fund is considered major if it is the primary operating fund of the entity or meets the following criteria:

Total assets and deferred outflows, liabilities and deferred inflows, revenues or expenditures and expenses of the individual governmental fund or enterprise fund are at least ten percent of the corresponding total for all funds of that category or type and;

Total assets and deferred outflows, liabilities and deferred inflows, revenues or expenditures and expenses of the individual governmental or enterprise fund are at least five percent of the corresponding total for all governmental and enterprise funds combined.

Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements when applicable. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds are those which governmental functions of the Township finance. The acquisition, use, and balances of the Township's expendable resources and the related liabilities are accounted for through governmental funds. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government does *not* consider revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recognized when a liability is incurred, as under accrual accounting. However, debt service expenditures as well as expenditures related to compensated absences, claims, and judgments are reported only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt are reported as other financing sources.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

1. Summary of Significant Accounting Policies (Continued)

Measurement Focus and Basis of Accounting (Continued)

Property taxes, sales taxes, franchise taxes, licenses, charges for service, amounts due from other governments, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period if applicable. Charges for sales and services and miscellaneous revenues are generally recorded as revenue when received in cash because they are generally not measurable until actually received.

Basis of Presentation

The accounts of the Township are organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts. The various funds are summarized by type within the financial statements.

The Township reports the following major governmental funds:

The *Township Fund* is the primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Expenditures from this fund provide basic Township services, such as such as finance and data processing, personnel, and general administration of the Township. Revenue sources include taxes, which include property taxes, replacement taxes, interest income and other income.

The *General Assistance Fund*, a special revenue fund, which is used to account for assistance provided to low income residents who are unable to pay their rent, medical, utilities and meal expenses within the Township's jurisdiction. Financing is provided by a specific annual property tax levy.

The Township reports no non-major governmental funds.

Fiduciary fund level financial statements are custodial in nature and are merely clearing accounts for assets held by the Township as an agent for individuals, private organization, or other governments. Fiduciary funds are excluded from government-wide financial statements. The Township reports no fiduciary funds.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

1. Summary of Significant Accounting Policies (Continued)

Basis of Presentation (Continued)

Proprietary fund level financial statements are used to account for activities, which are similar to those found in the private-sector. The measurement focus is upon determination of net income, financial position, and cash flows. The Township reports no proprietary funds.

When applicable, on the proprietary fund financial statements, operating revenues are those that flow directly from the operations of the activity, i.e., charges to customers or users who purchase or use the goods or services of that activity. Operating expenses are those that are incurred to provide those goods or services. Non-operating revenues and expenses are items such as investment income and interest expense that are not a result of the direct operations of the activity. When applicable, private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Cash and Investments

For purpose of the Statement of Net Position, the Township's cash and cash equivalents are considered to be cash on hand, demand deposits, and cash with fiscal agent. Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on national exchanges are valued at the last reported sales price. Investments that do not have any established market, if any, are reported at estimated fair value.

Interfund Activity

During the course of normal operations, the Township has transactions between funds, including expenditures and transfers of resources to provide services and construct assets. Legally authorized transfers are treated as transfers and are included in the results of operations of Governmental Funds and, when applicable, Proprietary Funds. Transactions between funds that are representative of cash overdrafts from pooled cash and investing are reported as interfund receivables or payables. Short-term amounts owed between funds are classified as "Due to/from other funds".

Receivables

Receivables consist of all revenues earned at year-end that are not yet received as of March 31, 2020. Major receivable balances for governmental activities include property taxes. The Township carries its receivables at cost less an allowance for doubtful accounts. On a periodic basis, the Township evaluates its receivables and establishes the amount of its allowance for doubtful accounts based on a history of past write-offs and collections. The allowance for doubtful accounts amounts to \$0 for property taxes receivable.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

1. Summary of Significant Accounting Policies (Continued)

Prepaid Items and Prepaid Expenditures

Payments made to vendors for services that will benefit periods beyond March 31, 2020 are recorded as prepaid items/expenditures using the consumption method of recognition.

Inventory

Inventory is valued at cost which approximates the lower of cost or net realizable value using the first-in/first-out (FIFO) method. The Township reports no inventory as of March 31, 2020.

Deferred Revenue/Unearned Revenue

When applicable, the Township reports unearned revenues on its Statement of Net Position and deferred revenues on its Governmental Funds Balance Sheet. For governmental fund financial statements, deferred revenues occur when a potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period or when resources are received by the Township before it has a legal claim to them. In subsequent periods, when both revenue recognition criteria are met, or when the Township has a legal claim to the resources, the liability for deferred revenue is removed from the Governmental Funds Balance Sheet and revenue is recognized accordingly.

Compensated Absences

Accumulated vacation, that is expected to be liquidated with expendable available financial resources, is reported as an expenditure and a fund liability of the governmental fund that will pay it. Accumulated vacation of proprietary funds, when applicable, is recorded as an expense and liability of those funds as the benefits accrue to employees. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations or retirements. The Township Fund is used to liquidate the compensated absences liability where applicable. At March 31, 2020, the Township reports no compensated absences.

Capital Assets

The Township does not possess any capital assets within its governmental activities as of March 31, 2020.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

1. Summary of Significant Accounting Policies (Continued)

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position includes a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources, or expenses/expenditures, until then. The Township has deferred changes in proportion dealing with pensions and contributions made after the measurement date, and where applicable, deferred charges on refunding debt. These represent a consumption of net position that applies to future periods and is not recognized as an outflow of resources until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources, or revenues, until that time. A deferred inflow of resources dealing with pension is reported for the differences between expected and actual experience, the net difference between projected and actual earnings on pension investments, and changes of assumptions.

Long-Term Liabilities

Long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. Long-term liabilities expected to be financed from proprietary fund operations, when applicable, are accounted for in those funds.

Fund Balances

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources.

Non-spendable fund balance - The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form - prepaid items or inventories; or (b) legally or contractually required to be maintained intact. The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

Restricted fund balance - This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance - Amounts can only be used for specific purposes pursuant to constraints imposed by ordinances of the Township Board of Trustees - the government's highest level of decision-making authority. These committed amounts cannot be used for any other purpose unless the Township Board of Trustees removes the specified use by ordinance. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

1. Summary of Significant Accounting Policies (Continued)

Fund Balances (Continued)

Assigned fund balance - This classification reflects assets constrained by the expressed written intent of the Township Board of Trustees for ambulance services, capital equipment and/or capital projects.

Unassigned fund balance - This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds. When both restricted and unrestricted resources are available for use, it is the Township's policy to use externally restricted resources first, then unrestricted resources - committed, assigned, and unassigned - in order as needed. The Township does not have a stabilization policy established.

The Township's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first. If different levels of unrestricted funds are available for spending, the Township considers committed funds to be expended first followed by assigned and, lastly unassigned funds.

Net Position Classifications

In the government-wide financial statements, equity is shown as net position and classified into three components:

Net investment in capital assets - These amounts consist of capital assets net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Net investment in capital assets excludes unspent bond or other debt proceeds.

Restricted net position - These amounts consist of net position with constraints placed on its use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. It is the Township's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Unrestricted net position - These amounts consist of all other net position that does not meet the definition of "restricted" or "net investment in capital assets".

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

1. Summary of Significant Accounting Policies (Continued)

Budgets

The Board of Trustees follows these procedures in establishing the budget:

1. The Township Supervisor and budget committee prepare a proposed operating budget which is submitted to the Board of Trustees for their approval. The budget document is made available for public inspection for at least 30 days prior to Board action.
2. The Board of Trustees is required to hold at least one public hearing prior to passage of the annual Budget and Appropriation Ordinance. The budget is an estimate of actual expenditures and the appropriation represents the legal spending limit.
3. The Budget and Appropriation Ordinance must be enacted into law prior to the end of the first quarter of the fiscal year (June 30).
4. The Board of Trustees has the power to: Amend the Budget and Appropriation Ordinance in the same manner as its enactment, transfer between line items of any fund an amount not exceeding in the aggregate the total amount appropriated for that fund, and transfer any appropriation item it anticipates being unexpended to any other appropriation item.
5. Expenditures legally may not exceed the total appropriations at the fund level. All unspent budgetary amounts lapse at year-end. The budget information in the financial statements includes adjustments made during the year.

The budget is prepared for all funds on the same basis as the basic financial statements and is consistent with GAAP. The budget is derived from the annual Budget and Appropriation Ordinance of the Township. All budgetary funds are controlled by an integrated budgetary accounting system in accordance, with various legal requirements, which govern the Township.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Property Taxes

Property taxes become an enforceable lien on property as of January 1. Taxes are levied each year and are payable in two installments, typically due in March and September of the following year. Will County bills and collects all property taxes and remits them to the Township. The Township recognizes property taxes in the year in which they attach as an enforceable lien and are available.

2. Deposits

Deposits

At March 31, 2020, the carrying amount of the Township's demand deposits in financial institutions was \$714,570 and the bank balance is \$795,725.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

2. Deposits (Continued)

Custodial Credit Risk - Deposits

In case of cash deposits, this is the risk that in the event of a bank failure, the Township's deposits may not be returned to it. At March 31, 2020, the Township had \$287,147 of bank deposits which were not insured or covered by collateral.

3. Investments

Policies for Investments

It is the policy of the Township to invest public funds in a manner to conform to all state and local statutes governing the investment of public funds; ensure prudent money management; provide for daily cash flow requirements; and meet the objectives, in priority order, of safety, liquidity, return on investment and public trust. The Township's general credit risk policy is to apply the prudent person rule: Investments shall be made with the exercise of judgment and care, under circumstances then prevailing, which individuals of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

Fair Value Measurements

Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the Township categorizes fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Township investments subject to fair value measurements are as follows:

<u>Investments Type</u>	<u>Value as of March 31, 2020</u>	<u>Quoted Prices in Active Markets for Identical Assets (Level 1)</u>	<u>Significant Other Observable Inputs (Level 2)</u>	<u>Significant Unobservable Inputs (Level 3)</u>
Equity and Debt Securities				
None	\$ 0	\$ 0	\$ 0	\$ 0
Total Investments Measured at Fair Value	<u>0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Reconciliation to the Government-wide Statement of Net Position				
Certificates of Deposits not Subject to Fair Value Hierarchy	<u>104,572</u>			
Total Investment Value	<u>\$ 104,572</u>			

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

3. Investments (Continued)

Interest Rate Risk

Interest rate risk is the risk that change in interest rates will adversely affect the fair value of an investment. In accordance with its investment policy, the Township limits its exposure to interest rate risk by structuring the portfolio to provide liquidity. The Township will not invest in securities maturing more than three years from the date of purchase unless matched to a specific cash flow. Reserve funds may be invested in securities exceeding three years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of the funds. Any investment purchased with a maturity longer than four years must be supported with written documentation explaining the reason for the purchase and must be specifically approved by the Township Board.

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Township helps limit its exposure to credit risk by primarily investing in securities issued by the United States Government and/or its agencies that are implicitly guaranteed by the United States Government.

Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Township will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. In accordance with the Township's investment policy, the Township limits its exposure to custodial credit risk by utilizing an independent third-party institution to act as a custodian for its securities and collateral.

Concentration of Credit Risk

This is the risk of loss attributed to the magnitude of the Fund's investment in a single issuer. The Township's investment policy requires diversification of investments to the best of its ability based on the type of funds invested and the cash flow needs of those funds. Diversification can be by type of investment, number of institutions invested in, and length of maturity.

4. Long-term Liabilities

Other long-term liabilities activity is as follows:

	Balance March 31 2019	Additions and Other Changes	Retirements	Balance March 31 2020	Amount Due Within One Year	Debt Retired By Fund
Other Long-term Liabilities						
Net Pension Liability						
IMRF	172,550	(30,920)	(55,801)	85,829	0	Township
	<u>\$ 172,550</u>	<u>\$ (30,920)</u>	<u>\$ (55,801)</u>	<u>\$ 85,829</u>	<u>\$ 0</u>	

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

5. Compliance and Accountability

At March 31, 2020, none of the Township's funds had deficit fund balances.

At March 31, 2020, none of the Township's funds had excesses of actual expenditures over legally enacted budgeted amounts.

6. Interfund Transactions

In general, transfers are used to (1) move revenues from the fund that collects the money to the fund that expends the money, (2) move receipts restricted or earmarked for debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in a fund to provide operating advances to other funds in accordance with budgetary authorizations.

At March 31, 2020, the following interfund receivables and payables exist:

Fund	Due from Other Funds	Due to Other Funds
Township	\$ 19,964	\$ 0
General Assistance	0	19,964
	\$ 19,964	\$ 19,964

During the year ended March 31, 2020, no interfund transfers occurred.

7. Risk Management

The Township is exposed to various risks related to torts; theft of, damage to and destruction of assets; errors and omissions; employee health; injuries to employees; and net income (losses).

The Township has an insurance policy with Philadelphia Insurance Companies and AmTrust North America as of March 31, 2020. Significant losses are covered by the insurance policy for all major programs. There have been no significant reductions in insurance coverage as of March 31, 2020.

8. Commitments and Contingencies

At March 31, 2020, the Township leases space under an 87 month operating lease from RFCCA expiring June 30, 2023. The lease has a 10 year renewal option. Rent is due quarterly and ranges from \$10,000 to \$12,000. Future rental income payments from the lease agreement are as follows:

For the Year Ended March 31, 2021	\$ 48,000
March 31, 2022	48,000
March 31, 2023	12,000
	\$ 108,000

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

9. Prior Period Adjustment

A \$4,438 prior period adjustment was made in the government-wide financial statements and the Township fund in order to correct the balance of accounts payable as of March 31, 2019.

10. Evaluation of Subsequent Events

The Township has evaluated subsequent events through July 10, 2020, the date which the financial statements were available to be issued. Subsequent to March 31, 2020, the Township adjusted its program logistics in accordance with the stay-at-home order and phased reopening implemented by the Governor of Illinois as a response to the COVID-19 pandemic. We cannot reasonably estimate the length or severity of this pandemic, or the extent to which the disruption from this pandemic may impact the Township's investments or operations.

11. Governmental Accounting Standards Board (GASB) Statements

Recently Implemented GASB Statements

GASB Statement No. 84, *Fiduciary Activities*, was issued January 2017 and is effective for the Township with the fiscal year ending March 31, 2020.

GASB Statement No. 88, *Certain Disclosure Related to Debt including Direct Borrowings and Direct Placements*, was issued April 2018 and is effective for the Township with the fiscal year ending March 31, 2020.

GASB Statement No. 90, *Majority Equity Interest* – an Amendment of GASB Statements No. 14 and N0. 61, was issued December 2018 and is effective for the Township with the fiscal year ending March 31, 2020.

Upcoming GASB Statements

GASB Statement No. 87, *Leases*, was issued June 2017 and will be effective for the Township with the fiscal year ending March 31, 2021.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, was issued June 2018 and will be effective for the Township with the fiscal year ending March 31, 2021.

GASB Statement No. 91, *Conduit Debt Obligations*, was issued May 2019 and will be effective for the Township with the fiscal year ending March 31, 2022.

GASB Statement No. 92, *Omnibus 2020*, was issued January 2020 and will be effective for the Township with the fiscal year ending March 31, 2023.

The Township management has not yet determined the effect these Statements will have on the Township's financial statements.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

12. Other Post-Employment Benefits

The Township has evaluated its potential other postemployment benefits liability. The Township does not provide health insurance coverage to its employees. Additionally, the Township had no former employees for which the Township was providing an explicit subsidy and no current employees with agreements for future explicit subsidies upon retirement. As a result, the Township has determined that no material liability is required to be reported under GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Therefore, the Township has not recorded any postemployment benefit liability as of March 31, 2020.

13. Retirement Fund Commitments – Illinois Municipal Retirement Fund

Plan Description. The Township's defined benefit pension plan for Regular employees provides retirement and disability benefits, post retirement increases, and death benefits to plan members and beneficiaries. The Township plan is affiliated with the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer plan. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained on-line at www.imrf.org. The plan's latest actuarial valuation is December 31, 2019.

Benefits Provided. IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date). All three IMRF benefit plans have two tiers. Employees hired before January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement. Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lesser of 3% of the original pension amount, or 1/2 of the increase in the Consumer Price Index of the original pension amount.

Funding Policy. As set by statute, the Township Regular plan members are required to contribute 4.50 percent of their annual covered salary. The statutes require employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The employer contribution rate from calendar year 2019 was 15.23 percent of annual covered payroll. The Township also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

13. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

Funding Policy (Continued). Contribution rates for disability and death benefits are set by the IMRF Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Annual Pension Cost. The required contribution for the calendar year 2019 was \$12,026.

IMRF Pension Disclosures.

Actuarial Valuation Date	December 31, 2019
Measurement Date of the Net Pension Liability	December 31, 2019
Fiscal Year End	March 31, 2020

Membership

Number of	
- Retirees and Beneficiaries	4
- Inactive, Non-Retired Members	0
- Active Members	<u>2</u>
- Total	<u>6</u>

Covered Valuation Payroll	<u>\$ 72,941</u>
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Net Pension Liability

Total Pension Liability/(Asset)	\$ 884,560
Plan Fiduciary Net Position	<u>798,731</u>
Net Pension Liability/(Asset)	<u>\$ 85,829</u>

Plan Fiduciary Net Position as a Percentage of Total Pension Liability	90.30%
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Net Pension Liability as a Percentage of Covered Valuation Payroll	117.67%
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Development of the Single Discount Rate as of December 31, 2019

Long-Term Expected Rate of Investment Return	7.25%
Long-Term Municipal Bond Rate	2.75%
Last year December 31 in the 2020 to 2119 projection period for which projected benefit payments are fully funded	2119
Resulting Single Discount Rate based on the above development	7.25%
Single Discount Rate Calculated using December 31, 2018 Measurement Date	7.25%

Total Pension Expense/(Income)	<u>\$ 28,880</u>
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River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

13. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

IMRF Pension Disclosures (Continued).

Deferred Outflows and Deferred Inflows of Resources by Source
(to be recognized in Future Pension Expenses)

	Deferred Outflows of Resources	Deferred Inflows of Resources
1. Difference between expected and actual experience	\$ 5,585	\$ 0
2. Assumption Changes	2,442	0
3. Net Difference between projected and actual earnings on pension plan investments	69,216	111,760
4. Subtotal	77,243	111,760
5. Pension contributions made subsequent to the measurement date	3,677	0
6. Total	\$ 80,920	\$ 111,760

Deferred outflows and deferred inflows of resources will be recognized in future pension expense as follows:

Plan Year Ending December 31	Net Deferred Inflows of Resources
2020	\$ (5,457)
2021	(13,256)
2022	3,544
2023	(19,348)
2024	0
Thereafter	0
	\$ (34,517)

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

13. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

IMRF Pension Disclosures (Continued).

Asset Class	Portfolio Target Percentage	Long-Term Expected Real Rate of Return
Domestic Equity	37%	7.15%
International Equity	18%	7.25%
Fixed Income	28%	3.75%
Real Estate	9%	6.25%
Alternative Investments	7%	3.2% - 8.5%
Cash Equivalents	1%	2.50%
	100%	

The single discount rate is calculated in accordance with GASB Statement No. 68. GASB Statement No. 68 includes a specific requirement for the discount rate that is used for the purpose of the measurement of the Total Pension Liability. This rate considers the ability of the fund to meet benefit obligations in the future. To make this determination, employer contributions, employee contributions, benefit payments, expenses and investment returns are projected into the future. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. As long as assets are projected to be on hand in a future year, the assumed valuation discount rate is used. In years where assets are not projected to be sufficient to meet benefit payments, the use of a “risk-free” rate is required, as described in the following paragraph. The single discount rate (SDR) is equivalent to applying these two rates to the benefits that are projected to be paid during the different time periods. The SDR reflects (1) the long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits) and (2) tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating (which is published by the Federal Reserve) as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met). For the purpose of this valuation, the expected rate of return on pension plan investments is 7.25%; the municipal bond rate is 2.75%; and the resulting single discount rate is 7.25%.

Sensitivity of Net Pension Liability/(Asset) to the
Single Discount Rate Assumption

	1% Decrease 6.25%	Current Single Discount Rate Assumption 7.25%	1% Increase 8.25%
Total Pension Liability	\$ 979,348	\$ 884,560	\$ 804,013
Plan Fiduciary Net Position	798,731	798,731	798,731
Net Pension Liability/(Asset)	\$ 180,617	\$ 85,829	\$ 5,282

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

13. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

IMRF Pension Disclosures (Continued).

Summary of Actuarial Methods and Assumptions
Used in the Calculation of the Total Pension Liability

Methods and Assumptions Used to Determine Total Pension Liability:

Actuarial Cost Method	Entry-Age Normal
Asset Valuation Method	Market Value of Assets
Price Inflation	2.50%
Salary Increases	3.35% to 14.25%
Investment Rate of Return	7.50%
Retirement Age	Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2017 valuation pursuant to an experience study of the period 2014 -2016.
Mortality	For non-disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). the IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). the IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality table applying the same adjustment that was applied for non-disabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

Other Information: There were no benefit changes during the year.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

13. Retirement Fund Commitments – Illinois Municipal Retirement Fund (Continued)

IMRF Pension Disclosures (Continued).

Schedule of Changes in Net Pension Liability and Related Ratios	
Current Period	
December 31, 2019 Measurement Date	
A. Total pension liability	
1. Service cost	\$ 8,053
2. Interest on the total pension liability	60,965
3. Changes of benefit terms	0
4. Difference between expected and actual experience of the total pension liability	6,568
5. Changes of assumptions	0
6. Benefit payments, including refunds of employee contributions	(55,801)
7. Net change in total pension liability	19,785
8. Total pension liability– beginning	864,775
9. Total pension liability – ending	<u>\$ 884,560</u>
B. Plan fiduciary net position	
1. Contributions – employer	\$ 11,108
2. Contributions – employee	3,282
3. Net investment income	145,508
4. Benefit payments, including refunds of employee contributions	(55,801)
5. Other (net transfer)	2,409
6. Net change in plan fiduciary net position	106,506
7. Plan fiduciary net position – beginning	692,225
8. Plan fiduciary net position – ending	<u>\$ 798,731</u>
C. Net pension liability/(asset)	<u>\$ 85,829</u>
D. Plan fiduciary net position as a percentage of the total pension liability	90.30%
E. Covered Valuation Payroll	\$ 72,941
F. Net pension liability as a percentage of covered valuation payroll	117.67%

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

14. Discretely Presented Component Unit - RFCCA

The following notes are provided for the Township's discretely presented component unit, River Forest Civic Center Authority ("RFCCA"), for the fiscal year ended March 31, 2020:

Article 4 of P. A. 83-1451 effective September 17, 1984, known as the "River Forest Civic Center Act" established a governmental unit known as the River Forest Civic Center Authority (RFCCA) formally the River Forest Metropolitan Exposition, Auditorium and Office Building Authority. Duties of RFCCA are to promote, operate and maintain expositions, conventions, sports and cultural activities from time to time in the metropolitan area and in connection therewith the above, to lease or construct equipment and maintain auditoriums, exposition, office buildings for such purposes. RFCCA is governed by a five member Board of Managers. Membership on the Board consists of those same persons duly elected to serve on the Board of Trustees of River Forest Township. Terms for members of the Board of Managers coincide with their respective terms of office as members of the Board of the Trustees of River Forest Township.

In order to perform the above duties the Board has been empowered to, among other things, to fix and collect just, reasonable and nondiscriminatory charges and rent for the use of such parking areas, facilities, grounds, center's building and auditorium and admission charges to fairs, shows, exhibits and events sponsored or held by the Authority. The charges collected may be made available to defray the reasonable expenses of the Authority.

A. Summary of Significant Accounting Policies

Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Rental income and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Cash and Investments

For purpose of the Statement of Net Position, RFCCA's cash and cash equivalents are considered to be cash on hand, demand deposits, and cash with fiscal agent. Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on national exchanges are valued at the last reported sales price. Investments that do not have any established market, if any, are reported at estimated fair value.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020**

14. Discretely Presented Component Unit - RFCCA (Continued)

A. Summary of Significant Accounting Policies (Continued)

Capital Assets

Capital assets, which include land, buildings and improvements, equipment, and when applicable, infrastructure assets (e.g., roads and bridges), are reported in the applicable government or business-type activities columns in the government-wide statements. Capital assets are defined as assets with a cost of \$5,000 or more. Capital assets are recorded at historical cost if purchased or constructed, or at estimated historical cost if actual historical cost is not available. Donated capital assets, donated works of art and similar items, and capital assets received in a service arrangement are reported at acquisition value rather than fair value. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation on all assets is computed using the straight-line method over the following estimated lives:

Buildings	39 Years
Improvements	7 - 39 Years
Machinery and Equipment	5 - 7 Years
Furniture and Fixtures	5 - 7 Years

Net Position

RFCCA's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first. Additionally, if different levels of unrestricted funds are available for spending RFCCA considers committed funds to be expended first followed by assigned funds and then unassigned funds.

In the government-wide financial statements, restricted net positions are legally restricted by outside parties for a specific purpose. Net investment in capital assets represents the book value of capital assets less any outstanding long-term debt issued to acquire or construct the capital assets. None of the restricted net positions results from enabling legislation adopted by RFCCA.

River Forest Township
Notes to the Financial Statements (Continued)
For the Year Ended March 31, 2020

14. Discretely Presented Component Unit - RFCCA (Continued)

B. Deposits

At March 31, 2020, the carrying amount of RFCCA's demand deposits in financial institutions was \$153,698 and the bank balance is \$154,030.

Custodial Credit Risk: In case of cash deposits, this is the risk that in the event of a bank failure, RFCCA's deposits may not be returned to it. At March 31, 2020, RFCCA had no bank deposits which were not insured or covered by collateral.

C. Capital Assets

Capital asset activity for the year ended March 31, 2020, consisted of the following:

	Balance March 31, 2019	Additions	Retirements	Balance March 31, 2020
<u>Governmental Activities - Component</u>				
Assets Not Subject to Depreciation				
Land	\$ 168,000	\$ 0	\$ 0	\$ 168,000
Assets Subject to Depreciation				
Buildings	672,000	0	0	672,000
Improvements	1,937,640	0	0	1,937,640
Equipment	62,910	0	0	62,910
Furniture and Fixtures	2,720	0	0	2,720
Heating and Ventilation	163,892	0	0	163,892
Security	34,789	0	0	34,789
Subtotal	3,041,951	0	0	3,041,951
Less - Accumulated Depreciation				
Buildings	(447,282)	(17,231)	0	(464,513)
Improvements	(1,172,906)	(51,453)	0	(1,224,359)
Equipment	(56,660)	(1,786)	0	(58,446)
Furniture and Fixtures	(2,720)	0	0	(2,720)
Heating and Ventilation	(130,034)	(9,907)	0	(139,941)
Security	(34,789)	0	0	(34,789)
Subtotal	(1,844,391)	(80,377)	0	(1,924,768)
Net Capital Assets	\$ 1,197,560	\$ (80,377)	\$ 0	\$ 1,117,183

Depreciation expense was charged to the functions/programs of the primary government as follows:

<u>Governmental Activities</u> – General Government	\$ 80,377
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**River Forest Township
IMRF Pension Disclosures
For the Year Ended March 31, 2020**

REQUIRED SUPPLEMENTARY INFORMATION

Multiyear Schedule of Contributions
Last 10 Fiscal Years (When Available)

Fiscal Year Ending	Actuarially Determined Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Valuation Payroll	Actual Contribution as a % of Covered Valuation Payroll
3/31/2016	\$ 5,571	\$ 5,571	\$ 0	\$ 62,527	8.91%
3/31/2017	6,985	6,985	0	62,996	11.09%
3/31/2018	12,669	12,669	0	68,918	18.38%
3/31/2019	12,953	12,953	0	71,940	18.01%
3/31/2020	12,026	12,026	0	73,304	16.41%

Notes to the Multiyear Schedule of Contributions:

The information presented was determined as part of the actuarial valuations as of January 1 of the prior calendar year. Additional information as of the latest actuarial valuation presented is as follows: the actuarial cost method was entry-age normal; the amortization method was level percent of pay, closed and the amortization period was 24 years; the asset valuation method was five-year smoothed market; and the significant actuarial assumptions were an investment rate of 7.50% annually and projected salary increases assumption of 3.35% to 14.25% plus 2.50% for inflation compounded annually.

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

River Forest Township
IMRF Pension Disclosures (Continued)
For the Year Ended March 31, 2020

REQUIRED SUPPLEMENTARY INFORMATION

Multiyear Schedule of Changes in Net Pension Liability and Related Ratios
Last 10 Plan Years (When Available)

Measurement Date December 31,	2019	2018	2017	2016	2015
Total pension liability ("TPL")					
Service cost	\$ 8,053	\$ 6,946	\$ 7,216	\$ 7,407	\$ 14,240
Interest on the TPL	60,965	59,215	59,415	57,906	49,859
Changes of benefit terms	0	0	0	0	0
Difference between expected and actual experience of the TPL	6,568	18,415	4,967	3,797	94,604
Changes of assumptions	0	21,324	(20,468)	(16,686)	16,636
Benefit payments, including refunds of employee contributions	(55,801)	(54,373)	(52,958)	(51,595)	(37,520)
Net change in total pension liability	19,785	51,527	(1,828)	829	137,819
Total pension liability – beginning	<u>864,775</u>	<u>813,248</u>	<u>815,076</u>	<u>814,247</u>	<u>676,428</u>
Total pension liability – ending	<u>\$ 884,560</u>	<u>\$ 864,775</u>	<u>\$ 813,248</u>	<u>\$ 815,076</u>	<u>\$ 814,247</u>
Plan fiduciary net position					
Contributions – employer	\$ 11,108	\$ 13,555	\$ 11,860	\$ 5,357	\$ 7,284
Contributions – employee	3,282	3,221	2,934	2,830	3,626
Net investment income	145,508	(57,648)	135,222	46,646	3,462
Benefit payments, including refunds of employee contributions	(55,801)	(54,373)	(52,958)	(51,595)	(37,520)
Other (net transfer)	2,409	22,281	(16,471)	3,774	(5,039)
Net change in plan fiduciary net position	106,506	(72,964)	80,587	7,012	(28,187)
Plan fiduciary net position - Beginning	<u>692,225</u>	<u>765,189</u>	<u>684,602</u>	<u>677,590</u>	<u>705,777</u>
Plan fiduciary net position - Ending	<u>\$ 798,731</u>	<u>\$ 692,225</u>	<u>\$ 765,189</u>	<u>\$ 684,602</u>	<u>\$ 677,590</u>
Net pension liability / (asset)	<u>\$ 85,829</u>	<u>\$ 172,550</u>	<u>\$ 48,059</u>	<u>\$ 130,474</u>	<u>\$ 136,657</u>
Plan fiduciary net position as a percent of the TPL	90.30%	80.05%	94.09%	83.99%	83.22%
Covered Valuation Payroll ("CVP")	\$ 72,941	\$ 71,567	\$ 65,203	\$ 62,879	\$ 80,572
Net pension liability as a % of CVP	117.67%	241.10%	73.71%	207.50%	169.61%

Notes to the Multiyear Schedule of Changes in Employer's Net Pension Liability:

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

River Forest Township
Township Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended March 31, 2020

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with
	<u>Original</u>	<u>Final</u>		Final Budget
				Positive
				(Negative)
Revenues				
Property Taxes	\$ 604,542	\$ 604,542	\$ 601,265	\$ (3,277)
Replacement Taxes	5,000	5,000	7,967	2,967
Investment Income	1,000	1,000	3,674	2,674
Total Revenues	<u>610,542</u>	<u>610,542</u>	<u>612,906</u>	<u>2,364</u>
Expenditures				
Current				
Administration				
Operational	80,100	80,100	59,954	20,146
Contractual	25,600	25,600	18,572	7,028
Compensation	53,623	53,623	53,439	184
Assessor Services	60,945	60,945	55,871	5,074
Social Services				
Youth Services	96,293	96,293	87,519	8,774
Senior Services	147,870	147,870	140,028	7,842
Mental Health Services	200,328	200,328	176,240	24,088
Total Expenditures	<u>664,759</u>	<u>664,759</u>	<u>591,623</u>	<u>73,136</u>
Net Change in Fund Balance	<u>\$ (54,217)</u>	<u>\$ (54,217)</u>	21,283	<u>\$ 75,500</u>
Fund Balance,				
Beginning of Year			676,348	
Prior Period Adjustment			4,438	
Beginning of Year, Restated			<u>680,786</u>	
End of Year			<u>\$ 702,069</u>	

See Independent Auditors' Report

**River Forest Township
General Assistance Fund
Budgetary Comparison Schedule
Schedule of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended March 31, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		<u>(Negative)</u>
Revenues				
Property Taxes	\$ 11,300	\$ 11,300	\$ 10,880	\$ (420)
Investment Income	0	0	16	16
Total Revenues	<u>11,300</u>	<u>11,300</u>	<u>10,896</u>	<u>(404)</u>
Expenditures				
Social Services				
Client Payments and Client Support	10,400	10,400	4,318	6,082
Compensation	2,486	2,486	2,860	(374)
Training and Meetings	500	500	395	105
Total Expenditures	<u>13,386</u>	<u>13,386</u>	<u>7,573</u>	<u>5,813</u>
Net Change in Fund Balance	<u>\$ (2,086)</u>	<u>\$ (2,086)</u>	3,323	<u>\$ 5,409</u>
Fund Balance,				
Beginning of Year			<u>63,323</u>	
End of Year			<u>\$ 66,646</u>	

See Independent Auditors' Report

River Forest Township
Notes to Required Supplementary Information
For the Year Ended March 31, 2020

Budgets are adopted on a basis consistent with generally accepted accounting principles. The annual budget is legally enacted and provides for a legal level of control at the fund level. All annual appropriations lapse at fiscal year end.

**River Forest Township
Township Fund
Budgetary Comparison Schedule
Schedule of Expenditures
For the Year Ended March 31, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Administration				
Operational				
Communications	\$ 15,000	\$ 15,000	\$ 12,736	\$ 2,264
Computer Software and Services	500	500	691	(191)
Copier	4,500	4,500	3,681	819
Dues and Subscriptions	2,300	2,300	2,522	(222)
Insurance and Workers Comp	13,000	13,000	10,194	2,806
Meetings and Training	1,000	1,000	528	472
Office Supplies and Bank Fees	2,750	2,750	1,367	1,383
Postage	1,000	1,000	266	734
Printing and Publishing	2,050	2,050	1,002	1,048
Rent	13,200	13,200	13,200	0
Telephone	4,500	4,500	5,781	(1,281)
Travel	500	500	413	87
Utilities and Maintenance	5,800	5,800	5,582	218
Volunteers	1,000	1,000	25	975
Website	13,000	13,000	1,966	11,034
Total Operational	<u>80,100</u>	<u>80,100</u>	<u>59,954</u>	<u>20,146</u>
Contractual				
Contracted Services	6,000	6,000	6,000	0
Legal	14,000	14,000	7,072	6,928
Township Audit	5,600	5,600	5,500	100
Total Contractual	<u>25,600</u>	<u>25,600</u>	<u>18,572</u>	<u>7,028</u>
Compensation				
Compensation - Clerk	6,567	6,567	6,545	22
Compensation - Supervisor	37,528	37,528	37,399	129
IMRF Employer	6,155	6,155	6,133	22
Social Security Tax	3,373	3,373	3,362	11
Total Compensation	<u>\$ 53,623</u>	<u>\$ 53,623</u>	<u>\$ 53,439</u>	<u>\$ 184</u>

**River Forest Township
Township Fund
Budgetary Comparison Schedule
Schedule of Expenditures (Continued)
For the Year Ended March 31, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Administration (Continued)				
Assessor Services				
Compensation - Assessor	\$ 36,150	\$ 36,150	\$ 35,905	\$ 245
Compensation - Deputy Assessor	8,700	8,700	8,552	148
Computer Assistance and Maintenance	1,000	1,000	550	450
Computer Update	50	50	0	50
Cook County Computer Maintenance	700	700	475	225
Dues and Subscriptions	550	550	431	119
Illinois Property Assessment	800	800	360	440
IMRF Employer	5,929	5,929	5,893	36
Miscellaneous	100	100	15	85
Office Furniture and Computer	900	900	116	784
Postage	200	200	430	(230)
Printer and Office Supplies	1,300	1,300	76	1,224
Sidwell Map and Microfiche Record	300	300	100	200
Social Security Tax	2,766	2,766	2,747	19
Travel and Lodging	1,500	1,500	221	1,279
Total Assessor Services	<u>60,945</u>	<u>60,945</u>	<u>55,871</u>	<u>5,074</u>
Social Services				
Youth Services				
Salary and Administration OPT	33,169	33,169	33,169	0
Various Youth Services				
Financial Assistance Scholarship	0	0	125	(125)
Holiday Food and Gifts	1,500	1,500	1,500	0
Substance Use Prevention Program	2,000	2,000	1,676	324
Youth Interventionist Program	18,123	18,123	18,123	0
Youth Services Initiatives	500	500	200	300
Total Various Youth Services	<u>22,123</u>	<u>22,123</u>	<u>21,624</u>	<u>499</u>
River Forest Youth Programs				
Connections	4,731	4,731	2,464	2,267
I-Search	8,925	8,925	8,925	0
Scholarships	3,000	3,000	1,083	1,917
Total River Forest Youth Programs	<u>\$ 16,656</u>	<u>\$ 16,656</u>	<u>\$ 12,472</u>	<u>\$ 4,184</u>

**River Forest Township
Township Fund
Budgetary Comparison Schedule
Schedule of Expenditures (Continued)
For the Year Ended March 31, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Social Services (Continued)				
Youth Services				
(Continued)				
Joint Internal Programs with OPT				
Cargo/Peace Circles	\$ 3,000	\$ 3,000	\$ 3,000	\$ 0
Director-Program Work	4,000	4,000	4,000	0
Face It	4,400	4,400	4,400	0
TIME	2,409	2,409	2,409	0
Mentoring	200	200	200	0
Total Joint Internal Programs with OPT	<u>14,009</u>	<u>14,009</u>	<u>14,009</u>	<u>0</u>
Joint External Programs with OPT				
Concordia Robotics Program	7,981	7,981	6,245	1,736
Jr. Citizens/MUREE/FREE	1,175	1,175	0	1,175
Snowball	1,180	1,180	0	1,180
Total Joint External Programs with OPT	<u>10,336</u>	<u>10,336</u>	<u>6,245</u>	<u>4,091</u>
Total Youth Services	<u>96,293</u>	<u>96,293</u>	<u>87,519</u>	<u>8,774</u>
Senior Services				
Brain Health Initiative	2,000	2,000	0	2,000
Cab Coupon Program	1,000	1,000	53	947
Celebrating Seniors	2,000	2,000	0	2,000
Compensation (Senior Outreach Cord)	18,900	18,900	20,027	(1,127)
Great Neighbors Program	2,000	2,000	0	2,000
ICE Packet	1,000	1,000	0	1,000
RF Senior Programs	6,000	6,000	5,978	22
Senior Transportation	17,000	17,000	17,000	0
Senior Meals	27,500	27,500	27,500	0
Senior Programs	29,545	29,545	29,545	0
Seniors - Administrative	18,925	18,925	18,925	0
Senior Case Management	21,000	21,000	21,000	0
Senior Services Committee Projects	1,000	1,000	0	1,000
Total Senior Services	<u>\$ 147,870</u>	<u>\$ 147,870</u>	<u>\$ 140,028</u>	<u>\$ 7,842</u>

**River Forest Township
Township Fund
Budgetary Comparison Schedule
Schedule of Expenditures (Continued)
For the Year Ended March 31, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Social Services (Continued)				
Mental Health Services				
General				
Committee Expenses	\$ 300	\$ 300	\$ 296	\$ 4
Community Health Needs Assessment	0	0	36	(36)
Social Security - Administrative	1,338	1,338	1,214	124
Compensation - Administrative	17,490	17,490	15,865	1,625
D200 Collaboration	500	500	997	(497)
DD Consortium	1,500	1,500	574	926
Health Needs Assessment Implement	2,000	2,000	50	1,950
Hephzibah Children's Association	1,000	1,000	1,000	0
Infant Welfare Society	1,500	1,500	1,080	420
NAMI	12,000	12,000	12,000	0
New Moms Inc.	7,500	7,500	7,500	0
Oak/Leyden Development Serv	13,000	13,000	10,440	2,560
Outreach/Anti-Stigma	1,500	1,500	579	921
Point Of Entry/Website	0	0	270	(270)
Prevention	1,000	1,000	60	940
Purchase of Care	3,000	3,000	0	3,000
Sibshops Training and Admin	2,000	2,000	1,335	665
Suicide Prevention	1,500	1,500	0	1,500
Support4U	3,000	3,000	0	3,000
The Hub	4,000	4,000	2,984	1,016
Way Back Inn	4,000	4,000	4,000	0
Total General	78,128	78,128	60,280	17,848
Community Support Services				
Case Management	2,500	2,500	2,500	0
Respite Services	32,500	32,500	32,500	0
Total Community Support Services	35,000	35,000	35,000	0
Housing Forward				
Emergency Assistance	1,000	1,000	1,000	0
Street Outreach	3,000	3,000	3,000	0
Total Housing Forward	4,000	4,000	4,000	0
Opportunity Knocks				
After School Program	6,000	6,000	6,000	0
The Life Shop	6,000	6,000	6,000	0
Total Opportunity Knocks	\$ 12,000	\$ 12,000	\$ 12,000	\$ 0

**River Forest Township
Township Fund
Budgetary Comparison Schedule
Schedule of Expenditures (Continued)
For the Year Ended March 31, 2020**

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Social Services (Continued)				
Mental Health Services (Continued)				
Sarah's Inn				
Intervention Services	\$ 5,000	\$ 5,000	\$ 10,500	\$ (5,500)
Preventative Services	3,500	3,500	0	3,500
Training/Community Outreach	2,000	2,000	0	2,000
Total Sarah's Inn	<u>10,500</u>	<u>10,500</u>	<u>10,500</u>	<u>0</u>
Seguin Services				
Building Bridges	6,500	6,500	4,800	1,700
Community Vocational Training	6,500	6,500	7,020	(520)
Weekend and In Home Respite	3,500	3,500	2,880	620
Total Seguin Services	<u>16,500</u>	<u>16,500</u>	<u>14,700</u>	<u>1,800</u>
THRIVE				
Adult Outpatient Services	18,000	18,000	18,000	0
Psych Services	6,000	6,000	6,000	0
Sibshops	15,200	15,200	10,760	4,440
Youth Outpatient Services	5,000	5,000	5,000	0
Total THRIVE	<u>44,200</u>	<u>44,200</u>	<u>39,760</u>	<u>4,440</u>
Total Mental Health Services	<u>200,328</u>	<u>200,328</u>	<u>176,240</u>	<u>24,088</u>
Total Expenditures	<u>\$ 664,759</u>	<u>\$ 664,759</u>	<u>\$ 591,623</u>	<u>\$ 73,136</u>