

**River Forest Township
Annual Financial Report
For The Year Ended March 31, 2015**

River Forest Township
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For The Year Ended March 31, 2015

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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
River Forest Township
River Forest, Illinois

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, discretely presented component unit, each major fund, and the aggregate remaining fund information of the River Forest Township as of and for the year ended March 31, 2015 and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, discretely presented component unit, each major fund, and the aggregate remaining fund information of the River Forest Township, as of March 31, 2015, and the respective changes in financial position, thereof for the year ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the schedule of funding progress on page 19, be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The management's discussion and analysis (MD&A) is not a required part of the financial statements but is required supplementary information required by the Governmental Accounting Standards Board. The management of the River Forest Township has not prepared the MD&A for the year ending March 31, 2015, but will be prepared to include the document at a future date.

The major fund budgetary comparison schedules listed on the table of contents are not a required part of the basic financial statements but are required supplementary information required by the Governmental Accounting Standards Board. This required supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements for the year ending March 31, 2015 and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the River Forest Township's basic financial statements. The individual fund financial schedule for the year ended March 31, 2015 listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The individual fund financial schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements for the year ended March 31, 2015 and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing procedures generally accepted in the United States of America. In our opinion, the individual fund financial schedule is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

July 29, 2015
Darien, Illinois

Knuttle & Associates, P.C.

**River Forest Township
Statement of Net Position
March 31, 2015**

	Primary Government	Component Unit
	Governmental Activities	River Forest Civic Center Authority
ASSETS		
Cash	\$ 661,481	\$ 108,465
Property Taxes Receivable	298,563	0
Prepaid Expenses	1,349	0
Capital Assets		
Capital Assets Not Being Depreciated	0	168,000
Other Capital Assets, Net of Depreciation	0	1,253,301
Total Capital Assets	<u>0</u>	<u>1,421,301</u>
TOTAL ASSETS	<u>961,393</u>	<u>1,529,766</u>
TOTAL DEFERRED OUTFLOWS	<u>0</u>	<u>0</u>
LIABILITIES		
Accounts Payable	14,290	0
Accrued Expenses	252	0
TOTAL LIABILITIES	<u>14,542</u>	<u>0</u>
TOTAL DEFERRED INFLOWS	<u>0</u>	<u>0</u>
NET POSITION		
Investment in Capital Assets	0	1,421,301
Restricted Amounts	45,869	0
Unrestricted Amounts	900,982	108,465
TOTAL NET POSITION	<u>\$ 946,851</u>	<u>\$ 1,529,766</u>

See Accompanying Notes to the Financial Statements

River Forest Township
Statement of Activities
For The Year Ended March 31, 2015

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions	Primary Government	Component Unit
				Governmental Activities	River Forest Civic Center Authority
Primary Government					
Governmental Activities					
General Government	\$ 289,676	\$ 0	\$ 0	\$ (289,676)	\$ 0
Social Services	324,708	0	0	(324,708)	0
Total Governmental Activities	<u>614,384</u>	<u>0</u>	<u>0</u>	<u>(614,384)</u>	<u>0</u>
Component Unit					
River Forest Civic Center Authority	\$ 89,582	\$ 44,000	\$ 0	0	(45,582)
GENERAL REVENUES					
Taxes					
Property taxes levied for general purposes				571,290	0
Intergovernmental - Replacement Taxes				7,096	0
Interest Income				1,198	164
Miscellaneous				2,251	95
TOTAL GENERAL REVENUES				<u>581,835</u>	<u>259</u>
CHANGE IN NET POSITION				(32,549)	(45,323)
NET POSITION,					
BEGINNING OF YEAR				695,151	1,575,089
PRIOR PERIOD ADJUSTMENT				284,249	0
BEGINNING OF YEAR, RESTATED				<u>979,400</u>	<u>1,575,089</u>
END OF YEAR				<u>\$ 946,851</u>	<u>\$ 1,529,766</u>

See Accompanying Notes to the Financial Statements

**River Forest Township
Balance Sheet
March 31, 2015**

	<u>Township</u>	<u>General Assistance</u>	<u>Total</u>
ASSETS			
Cash	\$ 615,612	\$ 45,869	\$ 661,481
Property Taxes Receivable	290,783	7,780	298,563
Prepaid Expenditures	1,349	0	1,349
TOTAL ASSETS	<u>907,744</u>	<u>53,649</u>	<u>961,393</u>
TOTAL DEFERRED OUTFLOWS	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS	<u><u>907,744</u></u>	<u><u>53,649</u></u>	<u><u>961,393</u></u>
LIABILITIES			
Accounts Payable	14,290	0	14,290
Accrued Expenses	252	0	252
TOTAL LIABILITIES	<u>14,542</u>	<u>0</u>	<u>14,542</u>
DEFERRED INFLOWS			
Deferred Property Taxes	290,783	7,780	298,563
TOTAL DEFERRED INFLOWS	<u>290,783</u>	<u>7,780</u>	<u>298,563</u>
FUND BALANCES			
Non-spendable	1,349	0	1,349
Restricted	0	45,869	45,869
Unassigned	601,070	0	601,070
TOTAL FUND BALANCES	<u>602,419</u>	<u>45,869</u>	<u>648,288</u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES	<u><u>\$ 907,744</u></u>	<u><u>\$ 53,649</u></u>	

Amounts reported for governmental activities in the Statement of Net Position are different because:

Deferred property taxes are not recorded on the Statement of Net Position.	<u>298,563</u>
NET POSITION OF GOVERNMENTAL FUNDS	<u><u>\$ 946,851</u></u>

See Accompanying Notes to the Financial Statements

River Forest Township
Statement of Revenues, Expenditures and Changes in Fund Balances
For The Year Ended March 31, 2015

	<u>Township</u>	<u>General Assistance</u>	<u>Total</u>
REVENUES			
Property Taxes	\$ 544,274	\$ 12,702	\$ 556,976
Intergovernmental - Replacement Taxes	7,096	0	7,096
Interest Income	1,176	22	1,198
Miscellaneous	2,251	0	2,251
TOTAL REVENUES	<u>554,797</u>	<u>12,724</u>	<u>567,521</u>
EXPENDITURES			
Current			
Township	609,174	0	609,174
General Assistance	0	5,210	5,210
TOTAL EXPENDITURES	<u>609,174</u>	<u>5,210</u>	<u>614,384</u>
NET CHANGE IN FUND BALANCES	(54,377)	7,514	(46,863)
FUND BALANCES, BEGINNING OF YEAR	<u>656,796</u>	<u>38,355</u>	<u>695,151</u>
END OF YEAR	<u>\$ 602,419</u>	<u>\$ 45,869</u>	<u>\$ 648,288</u>

See Accompanying Notes to the Financial Statements

River Forest Township
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund
Balances of Governmental Funds to the Statement of Activities
For The Year Ended March 31, 2015

Net Change in Fund Balances - Total Governmental Funds (Statement of Revenues, Expenditures and Changes in Fund Balances)	\$ (46,863)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Property tax revenues in the Statement of Activities that do not provide current financial resources are reported as deferred property tax revenue in the fund financial statements.	<u>14,314</u>
Change in Net Position of Governmental Activities (Statement of Activities)	<u>\$ (32,549)</u>

See Accompanying Notes to the Financial Statements

River Forest Township
Notes To The Financial Statements
For the Year Ended March 31, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The River Forest Township (Township), Cook County, Illinois, is duly organized and existing under the provisions of the laws of the State of Illinois. The Township operates under the Board-Manager form of government and provides general governmental services as well as general assistance social services to individuals within the Township's jurisdictions.

A. Reporting Entity

The Township follows accounting principles generally accepted (GAAP) in the United States of America established by the Governmental Accounting Standards Board (GASB). The financial reporting entity consists of the primary government, as well as its component unit, which is a legally separate entity for which the elected officials of the primary government are financially accountable. As defined under the provisions of GASB No. 39, "Determining Whether Certain Organizations Are Component Units – an amendment of GASB Statement No. 14", the financial reporting entity consists of the primary government, as well as its component units, which are legally separate, tax-exempt entities and meet all of the following criteria:

1. The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government, its component units, or its constituents.
2. The primary government, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization.
3. The economic resources received or held by an individual organization that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to that primary government.

The accompanying financial statements present the Township of River Forest (the primary government) and its component unit. The financial data of the component unit is included in the Township's reporting entity because of the significance of its operational or financial relationship with the Township.

Discretely Presented Component Unit

A discretely presented component unit is an entity that is legally separate from the Township, but for which the Township is financially accountable, or whose relationship with the Township is such that exclusion would cause the Township's basic financial statements to be misleading or incomplete. The Township's discretely presented component unit is reported in a separate column to emphasize that it is legally separate from the Township. The following entity is a discretely presented component unit of the Township:

River Forest Civic Center Authority (RFCCA) – RFCCA is governed by the same full five-member Board of Managers which governs the Township as the Board of Trustees. Terms for members of the Board of Managers for RFCCA coincide with their respective terms of office as members of the Board of Trustees of the Township. Separately audited financial statements of RFCCA are not available.

River Forest Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. Reporting Entity (Continued)

The following is a summary of additional significant reporting policies of the Township:

As of April 1, 2012, the Township has implemented GASB Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position". The objective of this Statement is to improve financial reporting by standardizing the presentation of deferred outflows of resources and deferred inflows of resources and their effect on a government's net position.

As of April 1, 2012, the Township has implemented GASB Statement No. 65 "Items Previously Reported as Assets and Liabilities". The objective of this statement is to establish accounting and financial reporting standards that reclassify as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities. The Statement also recognizes as outflows of resources or inflows of resources certain items that were previously reported as assets and liabilities.

B. Basis of Presentation

GOVERNMENT -WIDE FINANCIAL STATEMENTS

The Statement of Net Position and the Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business type activities, when applicable. Governmental activities generally are financed through taxes, inter-governmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. Additionally, the primary government is reported separately from certain legally separate component unit for which the primary government is financially accountable.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. The Township does not allocate indirect expenses to functions in the Statement of Activities in cases where a clear and direct connection exists. Program revenues include charges to residents who purchase, use or directly benefit from goods, services, or privileges provided by a given function, and grants and contributions that are restricted to meeting the operational and capital requirements of a particular function. Taxes and other income items that are not specifically related to a function are reported as general revenues.

FUND FINANCIAL STATEMENTS

Fund financial statements of the reporting entity are organized into individual funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets and deferred outflows, liabilities and deferred inflows, fund equity, revenues, and expenditures/expenses. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

River Forest Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation (Continued)

FUND FINANCIAL STATEMENTS (CONTINUED)

Funds are organized as major funds or non-major funds within the governmental statements. An emphasis is placed on major funds within the governmental category. A fund is considered major if it is the primary operating fund of the entity or meets the following criteria:

- Total assets and deferred outflows, liabilities and deferred inflows, revenues or expenditures/expenses of the individual governmental fund are at least ten percent of the corresponding total for all funds of that category or type and
- Total assets and deferred outflows, liabilities and deferred inflows, revenues or expenditures/expenses of the individual governmental fund are at least five percent of the corresponding total for all governmental funds combined.

Governmental Funds (Governmental Activities)

Governmental fund types are those through which all governmental functions of the Township are financed. The Township's expendable financial resources are accounted for through governmental funds. The measurement focus is based upon determination of changes in financial position rather than upon net income determination. A brief explanation of the Township's governmental funds follows:

Township Fund

The General Fund is the general operating fund of the Township. It is used to account for and report all financial resources not accounted for or reported in another fund.

Special Revenue Funds

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Funds included in this fund category are:

General Assistance

MAJOR FUNDS

The Township reports the following major governmental funds:

- The Town Fund, which accounts for the Township's primary operating activities.
- The General Assistance Fund, which is used to account for assistance provided to low income residents who are unable to pay their rent, medical, utilities and meal expenses within the Township's jurisdiction.

The Township does not report any non-major funds as of March 31, 2015.

River Forest Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or the economic asset is used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The current financial resources measurement focus and the modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, i.e., both measurable and available to finance the Township's operations. "Measurable" means the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Property taxes, investment earnings, and charges for services are the primary revenue sources susceptible to accrual. The Township considers property taxes available if they are due and collected by year end. All other revenues are recognized when cash is received. Expenditures are recorded when the related fund liability is incurred.

The Township reports deferred revenues on its Governmental Funds Balance Sheet. For governmental fund financial statements, deferred revenues occur when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period and when resources are received by the Township before it has a legal claim to them. In subsequent periods, when both revenue recognition criteria are met, or when the Township has a legal claim to the resources, the liability for deferred revenue is removed from the Governmental Funds Balance Sheet and revenue is recognized accordingly.

D. Measurement Focus

On the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the flow of economic resources measurement focus, which means all assets, deferred outflows, liabilities (whether current or non-current), and deferred inflows are included on the Statement of Net Position and the operating statements present increases and decreases in net position.

The measurement focus of all governmental funds is the flow of current financial resources concept. Under this concept, sources and uses of financial resources, including capital outlays, debt proceeds and debt retirements are reflected in operations. Resources not available to finance expenditures and commitments of the current period are recognized as deferred revenue or a reservation of fund equity. Liabilities for claims, judgments, compensated absences and pension contributions, which will not be currently liquidated using expendable available financial resources are included as liabilities in the government-wide financial statements, but are excluded from the governmental funds financial statements. The related expenditures are recognized in the governmental fund financial statements when the liabilities are liquidated.

River Forest Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

F. Budgetary Data

The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The Township's Supervisor drafts a proposed tentative budget.
2. Public hearings on the proposed budget are conducted pursuant to notice.
3. The Board of Trustees adopts an Appropriation Ordinance which services as an operating budget.
4. Appropriations lapse at the end of each fiscal year.
5. The Board of Trustees may subsequently amend the Appropriation Ordinance by transferring budgeted amounts between "line items" within any Fund. However, any revisions that alter the total expenditures of any Fund by more than 10% must be subjected to additional hearings and the formal adoptions of a Supplemental Appropriation Ordinance.

G. Budget Basis of Accounting

Budgetary information for individual funds is prepared on the same basis as the basic financial statements. The budget is prepared in accordance with the Illinois Township Code and is derived from the combined annual budget and appropriation ordinance of the Township. Working budgets are prepared for all governmental fund types. All budgets are prepared based on the annual fiscal year of the Township.

H. Cash, Cash Equivalents, and Investments

The Township considers all highly liquid investments with an initial maturity date within three months of the date acquired by the Township and investment pools to be cash equivalents.

River Forest Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

I. Capital Assets

The Township does not possess any capital assets within its governmental activities as of March 31, 2015.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

J. Property Taxes

The Township's property taxes are levied each calendar year on all taxable real property located in the Township. The levy becomes an enforceable lien against the property as of January 1 of the levy year. For governmental funds, property taxes which are levied to fund the current fiscal year and collected by year-end are recorded as revenue. The County Assessor is responsible for assessment of all taxable real property within Cook County (County) except for certain railroad property which is assessed directly by the state.

Some portion of the County is reassessed each year on a repeating schedule established by the County Assessor. The County Clerk computes the annual tax for each parcel of real property and prepares tax books used by the County Collector as the basis for issuing tax bills to all taxpayers in the County.

Property taxes are collected by the County Collector and are submitted to the County Treasurer, who remits to the units their respective shares of the collections. Taxes levied in one calendar year become due and payable in two installments on March 1 and September 1 during the following calendar year.

The first installment is an estimated bill, and is 55% of the prior year's tax bill. The second installment is based on the current levy, assessment and equalization, and any changes from the prior year will be reflected in the second installment bill. Taxes must be levied by the last Tuesday in December for the levy year.

K. Equity Classifications

GOVERNMENT-WIDE FINANCIAL STATEMENTS

Equity is classified as net position and displayed in three components:

- Net Investment in capital assets – consists of capital assets, net of accumulated depreciation and related debt, if applicable.
- Restricted Amounts – consists of amounts with constraints placed on the use either by external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or law through constitutional provisions or enabling legislation.
- Unrestricted Amounts – consists of all other amounts that do not meet the definition of restricted or invested in capital assets.

**River Forest Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2015**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

K. Equity Classifications (Continued)

FUND FINANCIAL STATEMENTS

Governmental fund equity is classified as fund balance. The components of fund balance are:

- Non-spendable – consists of resources that cannot be spent because they are either: a) not in a spendable form; or b) legally or contractually required to be maintained intact.
- Restricted – consists of resources that are restricted to specific purposes, that is, when constraints placed on the use of resources are either; a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.
- Committed – consists of resources constrained (issuance of an ordinance) to specific purposes by a government itself, using its highest level of decision-making authority, the Board of Trustees; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.
- Assigned – amounts that are constrained by the Board of Trustees' intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by (a) the Board of Trustees itself or (b) a body or official to which the Board of Trustees has delegated the authority to assign amounts to be used for specific purposes. The Township's highest level of decision-making authority is the Board of Trustees, who is authorized to assign amounts to a specific purpose.
- Unassigned – consists of the residual net resources of a fund that has not been restricted, committed, or assigned within the general fund and deficit fund balances of other governmental funds.

The Township's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first. If different levels of unrestricted funds are available for spending, the Township considers committed funds to be expended first followed by assigned and, lastly, unassigned funds.

Fund Balance Classification	Township	General Assistance	Total
Non-spendable			
Prepaid Items	\$ 1,349	\$ 0	\$ 1,349
Restricted			
General Assistance	0	45,869	45,869
Committed	0	0	0
Assigned	0	0	0
Unassigned	601,070	0	601,070
	<u>\$ 602,419</u>	<u>\$ 45,869</u>	<u>\$ 648,288</u>

**River Forest Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2015**

NOTE 2 – CASH

A. Deposits

At March 31, 2015, the carrying amount of the Township's deposits was \$661,481 and the bank balance was \$756,445.

The following table categorizes the Township's cash and cash equivalents according to levels of custodial credit risk.

	<u>Carrying Amount</u>	<u>Bank Balance</u>
Category #1	\$ 515,922	\$ 610,886
Category #2	0	0
Category #3	145,559	145,559
	<u>\$ 661,481</u>	<u>\$ 756,445</u>

Category 1 includes deposits covered by depository insurance or collateralized, with securities held by the Township or by its agent in the Township's name.

Category 2 includes deposits which are collateralized, with securities held by the pledging financial institution's trust department or agent in the Township's name.

Category 3 includes deposits which are uncollateralized. This includes any bank balance that is collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the entity's name.

B. Policies for Investments

It is the policy of the Township to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Township and conforming to all state and local statutes governing the investment of public funds, using the "prudent person" standard for managing the overall portfolio. The primary objective of the policy is safety (preservation of capital and protection of investment principal), liquidity and yield. Custodial credit risk for deposits with financial institutions is the risk that in the event of a bank's failure, the Township's deposits may not be returned to it. The Township's investment policy requires pledging of collateral of all bank balances in excess of federal depository insurance with the collateral held by a third party in the Township's name. The Township limits its exposure to credit risk, the risk that the issuer of a debt security will not pay its par value upon maturity, by primarily investing in obligations guaranteed by the United States Government or securities issued by agencies of the United States Government that are explicitly or implicitly guaranteed by the United States Government.

**River Forest Township
Notes To The Financial Statements (Continued)
For The Year Ended March 31, 2015**

NOTE 3 - RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; natural disasters; and net income losses.

The Township has an insurance policy with Philadelphia Insurance Companies and AmTrust North America as of March 31, 2015. Significant losses are covered by the insurance policy for all major programs. There have been no significant reductions in insurance coverage as of March 31, 2015.

NOTE 4 - EXPENDITURES IN EXCESS OF BUDGET

For the year ended March 31, 2015, none of the Township's funds had actual expenditures in excess of budgeted amounts.

NOTE 5 - DEFICIT FUND BALANCE

As of March 31, 2015, none of the Township's funds had a deficit fund balance.

NOTE 6 - PRIOR PERIOD ADJUSTMENT

A prior period adjustment of \$284,249 was made to beginning governmental net position in the government-wide financial statements to adjust deferred property taxes. The Township levies property taxes for the current operating fiscal year, and not specifically for the following operating fiscal year. As a result, no deferred property taxes exist on the full accrual basis on the government-wide financial statements.

NOTE 7 - PENSION COMMITMENT

Plan Description. The employer's defined benefit pension plan for Regular employees provides retirement and disability benefits, post retirement increases, and death benefits to plan members and beneficiaries. The employer plan is affiliated with the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer plan. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained on-line at www.imrf.org.

Funding Policy. As set by statute, your employer Regular plan members are required to contribute 4.50 percent of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The employer annual required contribution rate for calendar year 2014 was 10.57 percent. The employer also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by the IMRF Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Annual Pension Cost. The required contribution for calendar year 2014 was \$13,647.

Three-Year Trend Information for the Regular Plan			
<u>Actual Valuation</u> <u>Date</u>	<u>Annual Pension</u> <u>Cost (APC)</u>	<u>Percentage of</u> <u>APC Contributed</u>	<u>Net Pension</u> <u>Obligation</u>
12/31/14	\$ 13,647	100%	\$ 0
12/31/13	13,650	99%	0
12/31/12	12,948	99%	0

River Forest Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2015

NOTE 7 - PENSION COMMITMENT (CONTINUED)

Annual Pension Cost (Continued). The required contribution for 2014 was determined as part of the December 31, 2012, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions at December 31, 2012, included (a) 7.5 percent investment rate of return (net of administrative and direct investment expenses), (b) projected salary increases of 4% a year, attributable to inflation, (c) additional projected salary increases ranging from 0.4% to 10% per year depending on age and service, attributable to seniority/merit, and (d) post retirement benefit increases of 3% annually. The actuarial value of your employer Regular plan assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a five-year period with a 20% corridor between the actuarial and market value of assets. The employer Regular plan's unfunded actuarial accrued liability at December 31, 2012 is being amortized as a level percentage of projected payroll on an open 29 year basis.

Funded Status and Funding Progress. As of December 31, 2014, the most recent actuarial valuation date, the Regular plan was 95.32 percent funded. The actuarial accrued liability for benefits was \$486,437 and the actuarial value of assets was \$463,678, resulting in an underfunded actuarial accrued liability (UAAL) of \$22,759. The covered payroll for calendar year 2014 (annual payroll of active employees covered by the plan) was \$129,108 and the ratio of the UAAL to the covered payroll was 18 percent.

The schedule of funding progress, presented as RSI following the notes to the financial statements, presents multiyear trend information about whether the actuarial value plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

NOTE 8 – DISCRETELY PRESENTED COMPONENT UNIT – RIVER FOREST CIVIC CENTER AUTHORITY

The following notes are provided for the Township's discretely presented component unit, River Forest Civic Center Authority, for the fiscal year ended March 31, 2015:

Article 4 of P. A. 83-1451 effective September 17, 1984, known as the "River Forest Civic Center Act" established a governmental unit known as the River Forest Civic Center Authority (RFCCA) formally the River Forest Metropolitan Exposition, Auditorium and Office Building Authority. Duties of RFCCA are to promote, operate and maintain expositions, conventions, sports and cultural activities from time to time in the metropolitan area and in connection therewith the above, to lease or construct equipment and maintain auditoriums, exposition, office buildings for such purposes. RFCCA is governed by a five member Board of Managers. Membership on the Board consists of those same persons duly elected to serve on the Board of Trustees of River Forest Township. Terms for members of the Board of Managers coincide with their respective terms of office as members of the Board of the Trustees of River Forest Township.

In order to perform the above duties the Board has been empowered to, among other things, to fix and collect just, reasonable and nondiscriminatory charges and rent for the use of such parking areas, facilities, grounds, center's building and auditorium and admission charges to fairs, shows, exhibits and events sponsored or held by the Authority. The charges collected may be made available to defray the reasonable expenses of the Authority.

A. Method of Accounting

The books of account are maintained on the full accrual basis.

**River Forest Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2015**

**NOTE 8 – DISCRETELY PRESENTED COMPONENT UNIT – RIVER FOREST CIVIC CENTER
AUTHORITY (CONTINUED)**

B. Cash and Cash Equivalents

For purposes of reporting cash flows, cash is defined as cash on hand, amounts held at financial institutions, and short-term highly liquid investments that are readily convertible to known amounts of cash. Investments with an original maturity of three months or less are considered short-term for these purposes.

C. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

D. Capital Assets

All capital assets are valued at historical cost, or estimated historical cost if actual cost is unavailable. Donated capital assets are stated at their fair market value as of the date donated. RFCCA has not adopted a capitalization policy.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. A summary of the changes in capital assets for the year follows for RFCCA. Total depreciation expense for the year was \$70,406.

	Balance at March 31, 2014	Additions	Retirements	Balance at March 31, 2015
Assets Not Subject to Depreciation:				
Land	\$ 168,000	\$ 0	\$ 0	\$ 168,000
Assets Subject to Depreciation:				
Improvements	2,012,992	19,327	0	2,032,319
Buildings	672,000	0	0	672,000
Furniture and Fixtures	2,720	0	0	2,720
Machinery and Equipment	85,199	0	0	85,199
	<u>2,940,911</u>	<u>19,327</u>	<u>0</u>	<u>2,960,238</u>
Less Accumulated Depreciation:				
Improvements	(1,019,484)	(53,175)	0	(1,072,659)
Buildings	(361,128)	(17,231)	0	(378,359)
Furniture and Fixtures	(2,720)	0	0	(2,720)
Machinery and Equipment	(85,199)	0	0	(85,199)
	<u>(1,468,531)</u>	<u>(70,406)</u>	<u>0</u>	<u>(1,538,937)</u>
NET CAPITAL ASSETS	<u><u>\$ 1,472,380</u></u>	<u><u>\$ (51,079)</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 1,421,301</u></u>

River Forest Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2015

NOTE 8 – DISCRETELY PRESENTED COMPONENT UNIT – RIVER FOREST CIVIC CENTER AUTHORITY (CONTINUED)

E. Rental Agreement

River Forest Community Center leases space under an 87 month operating lease from RFCCA expiring June 30, 2023 with a 10 year renewal option. Rent is due quarterly and ranges from \$10,000 to \$20,000.

Future minimum rental income commitments are as follows:

For the Year Ended March 31, 2016	\$	48,000
2017		48,000
2018		48,000
2019		48,000
2020		48,000
2021 - 2023		<u>144,000</u>
	\$	<u>384,000</u>

NOTE 9 - SUBSEQUENT EVENTS

The date to which events occurring after March 31, 2015, the date of the most recent balance sheet, have been evaluated for possible adjustment to the financial statements or disclosure is July 29, 2015, the date the financial statements were available to be issued.

**River Forest Township
Schedule of Funding Progress
For The Year Ended March 31, 2015**

**River Forest Township
Employer Number: 03227R
Required Supplementary Information
Schedule of Funding Progress**

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) -Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/2014	\$ 463,678	\$ 486,437	\$ 22,759	95.32%	\$ 129,108	17.63%
12/31/2013	412,730	438,352	25,622	94.15%	120,692	21.23%
12/31/2012	486,059	531,215	45,156	91.50%	125,219	36.06%

On a market value basis, the actuarial value of assets as of December 31, 2014 is \$527,414. On a market basis, the funded ratio would be 108.42%.

The actuarial value of assets and accrued liability cover active and inactive members who have service credit with River Forest Township. They do not include amounts for retirees. The actuarial accrued liability for retirees is 100% funded.

**River Forest Township
Township Fund
Budgetary Comparison Schedule
For The Year Ended March 31, 2015**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
REVENUES				
Property Taxes	\$ 550,642	\$ 550,642	\$ 544,274	\$ (6,368)
Intergovernmental - Replacement Taxes	7,000	7,000	7,096	96
Interest Income	0	0	1,176	1,176
Miscellaneous	0	0	2,251	2,251
TOTAL REVENUES	557,642	557,642	554,797	(2,845)
EXPENDITURES				
Current				
Operational	56,010	56,010	53,705	2,305
Contractual	34,500	34,500	62,838	(28,338)
Compensation	46,209	46,209	53,461	(7,252)
Assessor Services	47,900	47,900	44,933	2,967
Civic Center Authority Building Manager	72,880	72,880	74,739	(1,859)
Township Committee on Youth	99,681	99,681	106,868	(7,187)
Senior Services	109,129	109,129	107,964	1,165
Mental Health Services	146,500	146,500	104,666	41,834
TOTAL EXPENDITURES	612,809	612,809	609,174	3,635
NET CHANGE IN FUND BALANCE	\$ (55,167)	\$ (55,167)	(54,377)	\$ 790
FUND BALANCE, BEGINNING OF YEAR			<u>656,796</u>	
END OF YEAR			<u>\$ 602,419</u>	

**River Forest Township
General Assistance Fund
Budgetary Comparison Schedule
For The Year Ended March 31, 2015**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
REVENUES				
Property Taxes	\$ 11,000	\$ 11,000	\$ 12,702	\$ 1,702
Interest Income	0	0	22	22
TOTAL REVENUES	<u>11,000</u>	<u>11,000</u>	<u>12,724</u>	<u>1,724</u>
EXPENDITURES				
Current				
Client Payments	12,000	12,000	3,920	8,080
Compensation	4,000	4,000	880	3,120
Work Training	500	500	350	150
Training and Meetings	700	700	60	640
TOTAL EXPENDITURES	<u>17,200</u>	<u>17,200</u>	<u>5,210</u>	<u>11,990</u>
NET CHANGE IN FUND BALANCE	<u>\$ (6,200)</u>	<u>\$ (6,200)</u>	7,514	<u>\$ 13,714</u>
FUND BALANCE, BEGINNING OF YEAR			<u>38,355</u>	
END OF YEAR			<u>\$ 45,869</u>	

**River Forest Township
Township Fund
Schedule of Expenditures - Budget and Actual
For The Year Ended March 31, 2015**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
EXPENDITURES				
CURRENT				
OPERATIONAL				
Telephone	\$ 3,400	\$ 3,400	\$ 3,197	\$ 203
Printing and Publishing	2,500	2,500	2,566	(66)
Volunteers	700	700	276	424
Utilities and Maintenance	7,000	7,000	4,433	2,567
Postage	1,260	1,260	231	1,029
Office Supplies/Bank Fees	1,000	1,000	2,808	(1,808)
Office Furniture and Equipment	1,000	1,000	3,790	(2,790)
Dues and Subscriptions	2,275	2,275	2,158	117
Meetings	555	555	1,150	(595)
Insurance	12,250	12,250	10,379	1,871
Website	2,000	2,000	770	1,230
Copier	250	250	223	27
Communications	21,320	21,320	21,629	(309)
Travel	500	500	95	405
TOTAL OPERATIONAL	<u>56,010</u>	<u>56,010</u>	<u>53,705</u>	<u>2,305</u>
CONTRACTUAL				
Township Audit	4,000	4,000	4,000	0
Legal	27,000	27,000	53,866	(26,866)
Computer Services	3,500	3,500	4,972	(1,472)
TOTAL CONTRACTUAL	<u>34,500</u>	<u>34,500</u>	<u>62,838</u>	<u>(28,338)</u>
COMPENSATION				
Clerk	6,100	6,100	6,102	(2)
Supervisor	32,544	32,544	32,544	0
Social Security Tax	4,065	4,065	4,622	(557)
IMRF Employer Contribution	3,500	3,500	10,193	(6,693)
TOTAL COMPENSATION	<u>\$ 46,209</u>	<u>\$ 46,209</u>	<u>\$ 53,461</u>	<u>\$ (7,252)</u>

**River Forest Township
Township Fund
Schedule of Expenditures - Budget and Actual (Continued)
For The Year Ended March 31, 2015**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
EXPENDITURES (CONTINUED)				
CURRENT (CONTINUED)				
ASSESSOR SERVICES				
Compensation - Deputy Assessor	\$ 6,000	\$ 6,000	\$ 4,606	\$ 1,394
Social Security Tax	2,670	2,670	2,579	91
IMRF Employer Contribution	3,120	3,120	2,964	156
Miscellaneous	100	100	0	100
Office Furniture/Computer	800	800	769	31
Compensation - Assessor	29,000	29,000	29,109	(109)
Computer Assistance/Maintenance	1,000	1,000	805	195
County Computer Maintenance	600	600	570	30
Dues and Subscriptions	700	700	484	216
Illinois Property Assessment	760	760	776	(16)
Printer/Office Supplies	500	500	17	483
Postage	600	600	498	102
Printing	350	350	0	350
Sidwell Map & Microfiche Record	300	300	200	100
Travel and Lodging	1,400	1,400	1,556	(156)
TOTAL ASSESSOR SERVICES	<u>47,900</u>	<u>47,900</u>	<u>44,933</u>	<u>2,967</u>
CIVIC CENTER AUTHORITY				
BUILDING MANAGER				
Compensation	67,700	67,700	69,560	(1,860)
Social Security Tax	5,180	5,180	5,179	1
TOTAL CIVIC CENTER AUTHORITY				
BUILDING MANAGER	<u>72,880</u>	<u>72,880</u>	<u>74,739</u>	<u>(1,859)</u>
TOWNSHIP COMMITTEE ON YOUTH				
Other Township Committee on Youth				
Research Project - IL Consortium	0	0	5,000	(5,000)
Holiday Food and Gifts	1,500	1,500	1,500	0
Youth Interventionist Assistance Program	12,234	12,234	16,802	(4,568)
Youth Director and Administrative	37,165	37,165	37,165	0
Total Other Township Committee on Youth	<u>50,899</u>	<u>50,899</u>	<u>60,467</u>	<u>(9,568)</u>
River Forest Youth Programs				
After School Program	7,182	7,182	6,602	580
Scholarships	3,300	3,300	2,603	697
I-Search	7,750	7,750	7,750	0
Total River Forest Youth Programs	<u>\$ 18,232</u>	<u>\$ 18,232</u>	<u>\$ 16,955</u>	<u>\$ 1,277</u>

**River Forest Township
Township Fund
Schedule of Expenditures - Budget and Actual (Continued)
For The Year Ended March 31, 2015**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
EXPENDITURES (CONTINUED)				
CURRENT (CONTINUED)				
TOWNSHIP COMMITTEE ON YOUTH (CONTINUED)				
Joint Internal Programs with OPT				
Program Director	\$ 6,834	\$ 6,834	\$ 4,028	\$ 2,806
IMPACT	1,831	1,831	1,000	831
Job Readiness	1,017	1,017	0	1,017
Mentoring	5,431	5,431	12,000	(6,569)
Face It	7,119	7,119	6,244	875
TIME	2,441	2,441	2,400	41
Total Joint Internal Programs with OPT	<u>24,673</u>	<u>24,673</u>	<u>25,672</u>	<u>(999)</u>
Joint OPRF Programs with OPT				
Intramurals	3,817	3,817	1,993	1,824
Snowball	1,460	1,460	1,260	200
Summer School	600	600	521	79
Total Joint OPRF Programs with OPT	<u>5,877</u>	<u>5,877</u>	<u>3,774</u>	<u>2,103</u>
TOTAL TOWNSHIP COMMITTEE ON YOUTH	<u>99,681</u>	<u>99,681</u>	<u>106,868</u>	<u>(7,187)</u>
SENIOR SERVICES				
Cab Coupon Program	1,500	1,500	1,100	400
RF Senior Programs	3,000	3,000	1,960	1,040
Celebrating Seniors	200	200	475	(275)
Contracted Senior Programs	22,075	22,075	22,075	0
Sr. Case Management	31,175	31,175	31,175	0
Seniors - Administrative	17,164	17,164	17,164	0
Senior Meals and Transportation	34,015	34,015	34,015	0
TOTAL SENIOR SERVICES	<u>\$ 109,129</u>	<u>\$ 109,129</u>	<u>\$ 107,964</u>	<u>\$ 1,165</u>

**River Forest Township
Township Fund
Schedule of Expenditures - Budget and Actual (Continued)
For The Year Ended March 31, 2015**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
EXPENDITURES (CONTINUED)				
CURRENT (CONTINUED)				
MENTAL HEALTH SERVICES				
General				
THRIVE	\$ 24,500	\$ 24,500	\$ 15,150	\$ 9,350
Compensation - Admin	14,500	14,500	12,283	2,217
Opportunity Knocks	10,000	10,000	8,750	1,250
Outreach/Anti-Stigma	1,500	1,500	5,248	(3,748)
CSS - Case Management	2,500	2,500	7,665	(5,165)
CSS - Respite Services	35,000	35,000	26,040	8,960
Board Expenses & Data Maintenance	300	300	128	172
Prevail	1,700	1,700	1,700	0
Prevention	1,500	1,500	0	1,500
Hephzibah Children's Assistance	3,500	3,500	400	3,100
NAMI	4,000	4,000	4,000	0
Oak/Leyden Development Services	17,400	17,400	7,300	10,100
Sibling Services	1,500	1,500	327	1,173
Total General	<u>117,900</u>	<u>117,900</u>	<u>88,991</u>	<u>28,909</u>
Parenthesis				
Mothering on Our Own	1,500	1,500	750	750
Pilot	1,500	1,500	1,500	0
Total Parenthesis	<u>3,000</u>	<u>3,000</u>	<u>2,250</u>	<u>750</u>
Purchases of Care				
Pillars	2,000	2,000	0	2,000
SA Services	2,000	2,000	0	2,000
MI Services	2,000	2,000	0	2,000
DD Services	3,300	3,300	0	3,300
Total Purchases of Care	<u>9,300</u>	<u>9,300</u>	<u>0</u>	<u>9,300</u>
Sarah's Inn				
Intervention Services	3,200	3,200	725	2,475
Preventative Services	2,500	2,500	2,500	0
Total Sarah's Inn	<u>5,700</u>	<u>5,700</u>	<u>3,225</u>	<u>2,475</u>
Seguin Services				
Building Bridges	3,000	3,000	3,800	(800)
Weekend and In Home Respite	3,800	3,800	2,200	1,600
Community Vocational Training	3,800	3,800	4,200	(400)
Total Seguin Services	<u>10,600</u>	<u>10,600</u>	<u>10,200</u>	<u>400</u>
TOTAL MENTAL HEALTH SERVICES	<u>146,500</u>	<u>146,500</u>	<u>104,666</u>	<u>41,834</u>
TOTAL EXPENDITURES	<u>\$ 612,809</u>	<u>\$ 612,809</u>	<u>\$ 609,174</u>	<u>\$ 3,635</u>