

## **RFCCA Board of Managers**

### **Regular Meeting**

**Tuesday January 19, 2019**

The meeting of the River Forest Civic Center Authority was called order by Manager Karen Taubman following the Township Board of Trustees meeting.

#### **Roll called:**

Present: Managers Karen Taubman, Helene Connolly, Mark Kelty, Holly Economos and Carla Sloan, RFCCA Facilities Manager and RFCC Executive Director Dick Chappell, and Secretary Abby Schmelling.

**Public Participation** – None

#### **Approval of Minutes:**

A motion to approve the minutes of the December 4, 2018 meeting was made by Manager Connolly and seconded by Manager Kelty. The motion passed unanimously.

#### **Approval of Bills:**

- A motion was made by Manager Connolly and seconded by Manager Kelty to approve Operating Fund bills as of January 31, 2019 in the amount of \$1,656.15. Roll was called. Ayes: Managers Sloan, Kelty, Economos, Connolly, and Taubman. The motion passed unanimously.
- A motion was made by Manager Connolly and seconded by Manager Kelty to approve Financial Capital Fund bills as of January 31, 2019 in the amount of \$27,738.00. Roll was called. Ayes: Managers Sloan, Kelty, Economos, Connolly and Taubman. The motion passed unanimously.

#### **RFCCA Facilities Administrator's Report**

**Dick Chappell**

- Dick is developing the recommendations for 2019 capital improvements to the RFCCA Building. The capital improvement committee will meet in the next few weeks to discuss and prioritize the recommendations.
- The RFCC received a grant 5 years ago from the Department of Economic Opportunity as well as the Illinois Clean Energy Foundation to change out all of the light fixtures; the project was completed at that time. However, a large number of bulbs now continuously need to be changed. Dick will be looking at other alternatives to update lighting and look for more savings.

#### **RFCC Executive Director's Report**

**Dick Chappell**

- Dick is continuing to explore cost options for the art room build out.

- Dick distributed the RFCC presentation he had made at the collaborative discussion about the RFCCA Building. Discussion followed about the strong participation by RF residents in RFCC programs, zero cost to taxpayers of RFCC and RFCCA Building, and self-supporting aspect of non-profit RFCC, etc.
- Dick mentioned upcoming events: Early childhood/preschool open house and daddy-daughter dance on Friday, February 8.
- Dick talked about some staffing changes, mainly from part-time to full-time.

**Unfinished Business** - none

**New Business** – none

**Announcement of the next regular meeting:**

The next meeting will take place Tuesday, February, 2019 immediately following the 6:00 pm regular monthly meeting of the River Forest Township Board of Trustees.

**Adjournment**

A motion was made by Manager Connolly and seconded by Manager Economos to adjourn the meeting. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary