

## **RFCCA Board of Managers**

### **Regular Meeting**

**Tuesday February 19, 2019**

The meeting of the River Forest Civic Center Authority was called order by Manager Helene Connolly following the Township Board of Trustees meeting.

#### **Roll called:**

Present: Managers Helene Connolly, Mark Kelty, Holly Economos and Carla Sloan, RFCCA Facilities Manager and RFCC Executive Director Dick Chappell, Township Attorney Pat Deady and Secretary Abby Schmelling.

**Public Participation** – None

#### **Approval of Minutes:**

A motion to approve the minutes of the January 15, 2019 meeting was made by Manager Economos and seconded by Manager Connolly. The motion passed unanimously.

#### **Approval of Bills:**

- A motion was made by Manager Connolly and seconded by Manager Kelty to approve Operating Fund bills as of February 28, 2019 in the amount of \$1,656.16. Roll was called. Ayes: Managers Sloan, Kelty, Economos, and Connolly. The motion passed unanimously.

#### **RFCCA Facilities Administrator's Report**

**Dick Chappell**

- Administrator Chappell asked for suggested dates for the capital improvement meeting. The Community Center meeting is set for tomorrow night.
- As was mentioned at the earlier board meeting, the building became a warming center during the polar vortex freeze.
- Administrator Chappell talked again about the continued leaking from the roof. Some patchwork and stopgap measures have been done. It may not require replacing the whole roof but perhaps more than was originally anticipated.
- As to other capital improvements, he stated that we should wait and see what happens as a result of the feasibility study.

#### **RFCC Executive Director's Report**

**Dick Chappell**

- The Daddy-Daughter dance had 399 attending. The optimum number is around 420.

- There have been some staff changes with people transitioning from part to full time.
- Building usage has picked up a bit. Training sessions for Early Childhood Collaboration and Illinois Action for Children take place in the building. Building staff can attend these sessions at no charge.
- Director Chappell talked about Ben Ransom who is the new community liaison/business services officer. He will be stopping by regularly at the Center.
- The preschool open house date was moved and registration is starting for early childhood at the Center and for the summer camp program. The three-week increments are being changed to a weekly format for the camp. Registration for the preschool at the high school starts next week. Priority starts with River Forest residents, then District #200, #97 and #90 and the public in that order.

**Unfinished Business** - none

**New Business** – none

**Announcement of the next regular meeting:**

The next meeting will take place Tuesday, March 19, 2019 immediately following the 6:00 pm regular monthly meeting of the River Forest Township Board of Trustees.

**Adjournment**

A motion was made by Manager Sloan and seconded by Manager Kelty to adjourn the meeting. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary