

**RFCCA Board of Managers**

**Regular Meeting**

**Tuesday July 16, 2019**

The meeting of the River Forest Civic Center Authority was called order by Manager Karen Taubman at 6:52 pm following the Township Board of Trustees meeting.

**Roll called:**

Present: Managers Karen Taubman, Helene Connolly, and Carla Sloan, Secretary Abby Schmelling, and RFCC Executive Director, Dick Chappell. Managers Kelty and Economos were absent.

**Approval of Minutes:**

A motion to accept the minutes of the June 18, 2019 meeting was made by Manager Connolly and seconded by Manager Taubman. The minutes were approved unanimously.

**Public Participation– None**

**Approval of Bills:**

- A motion was made by Manager Connolly and seconded by Manager Taubman to approve Operating Fund bills as of July 31, 2019 in the amount of \$1,707.57. Roll was called. Ayes: Managers Sloan, Taubman, and Connolly. The motion passed unanimously.

**RFCCA Facilities Administrator’s Report**

**Dick Chappell**

- Administrator Chappell continues to pursue a scaled-down version of the buildout for the art room, which will hopefully be ready for the beginning of the school year in September. The plan is to install a handicapped-accessible kitchen for the high school’s CITE program. Roof repairs over the art room must be completed before construction can begin.
- On July 2 Carla Sloan and Administrator Chappell took five staff from the architectural/engineering firm Cordogan Clark on a five hour in-depth tour of the building.

**RFCC Executive Director’s Report**

**Dick Chappell**

- The summer camps which started on Monday, June 10, are ongoing with eleven different one week sessions. An assessment of the new camp schedule will be made at the end of the summer.

- Director Chappell meets regularly with Ben Ransom, the community service officer from the RF Police Department. He is in discussion with the RF Police Department and the Fraternal Order of Police to host a community seminar at the building in September.
- Work is underway on the RFCC fall brochure.

### **Unfinished Business**

- Carla gave an update of the RFCCA Building Feasibility Study and talked about the questionnaire she and Dick filled out for the consulting group. She and Dick, as well as the other groups involved in the project, met with the consulting group and presented their space needs.
- There was renewed discussion about the building insurance policy, which has been switched from Philadelphia to Rockford Mutual in order to keep the cost the same as last year.

### **New Business--None**

### **Announcement of the next regular meeting:**

The next meeting will take place Tuesday, August 20, 2019 immediately following the regular monthly meeting of the River Forest Township Board of Trustees.

### **Adjournment**

A motion was made by Manager Connolly and seconded by Manager Sloan to adjourn the meeting at 7:12 pm, The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary