

## **RFCCA Board of Managers**

### **Regular Meeting**

**Tuesday October 15, 2019**

The meeting of the River Forest Civic Center Authority was called to order by Manager Helene Connolly at 6:46 pm following the Township Board of Trustees meeting.

#### **Roll called:**

Present: Managers Mark Kelty, Holly Economos, Karen Taubman, Helene Connolly and Carla Sloan, Secretary Abby Schmelling, Attorney Pat Deady and RFCC Executive Director, Dick Chappell.

#### **Approval of Minutes:**

A motion was made by Manager Connolly and seconded by Manager Sloan to approve the minutes of the August 20, 2019 meeting. The minutes were approved unanimously. A second motion to approve the minutes of the September 10, 2019 meeting was made by Manager Economos and seconded by Manager Sloan. The minutes were approved unanimously.

#### **Public Participation– None**

#### **Approval of Bills:**

- A motion was made by Manager Economos and seconded by Manager Sloan to approve Operating Fund bills as of October 31, 2019 in the amount of \$1,758.28. Roll was called. Ayes: Managers Sloan, Connolly, Kelty, Taubman and Economos. The motion passed unanimously.

#### **RFCCA Facilities Administrator's Report**

**Dick Chappell**

- Dick is going to meet with Illinois Alarm about improving the coverage of the cameras.
- There are a couple of leaks in the gym from the heavy rain which need repair.
- Many of the 'lifetime' LED bulbs are not lasting in the building, so Dick is in contact with the lighting company to rectify the situation.
- Dick asked about the notification to Cook County indicating that the RFCCA building is no longer an official warming center. Discussion followed.
- Dick spoke again about the phones and the security system, including conversations and proposals from AT&T. Dick is waiting for the conclusion of the feasibility study to make a final decision. The security system continues to have software programming issues.

## **RFCC Executive Director's Report**

**Dick Chappell**

- Fall programming is in full swing now.
- The Halloween Party is a week from Friday, on October 25. Last year close to 450 people attended. The party is geared toward younger children.
- The transition of the two local banks following their buyouts has been challenging to the RFCC, especially with payrolls and direct deposit.
- River Forest Youth Baseball is booking rooms and gym time for their baseball and softball activities.
- The art room renovation continues. The work is coming along slowly, but the quality is very good. There will be two refrigerators, a stove and a dishwasher in the room along with a new sink and microwave.

### **Unfinished Business**

Carla gave an update of the RFCCA Building Feasibility Study. She has received a draft summary of the space requirements, prepared by Cordogan and Clark. Dick commented on the value of a third party reviewing building and space needs. He will get RFCC staff input to the summary. Discussion followed.

**New Business**—None

### **Announcement of the next regular meeting:**

The next meeting will take place Tuesday, November 19, 2019 immediately following the regular monthly meeting of the River Forest Township Board of Trustees.

### **Adjournment**

A motion was made by Manager Sloan and seconded by Manager Kelty to adjourn the meeting at 7:28 pm. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary