

RFCCA Board of Managers

Regular Meeting

Tuesday November 19, 2019

The meeting of the River Forest Civic Center Authority was called to order by Manager Helene Connolly following the Township Board of Trustees meeting.

Roll called:

Present: Managers Holly Economos, Karen Taubman, Helene Connolly and Carla Sloan, Secretary Abby Schmelling and RFCC Executive Director, Dick Chappell.

Approval of Minutes

A motion was made by Manager Economos and seconded by Manager Sloan to approve the minutes of the October 15, 2019 meeting. The minutes were approved unanimously

Public Participation– None

Approval of Bills:

- A motion was made by Manager Economos and seconded by Manager Taubman to approve Operating Fund bills as of November 30, 2019 in the amount of \$2,484.22. Roll was called. Ayes: Managers Sloan, Connolly, Taubman and Economos. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- Dick stated that the art room buildout is complete. The programs have been using the room.
- Carla sent an email regarding the warming center to confirm Cook County take us off that list.

RFCC Executive Director's Report

Dick Chappell

- The Halloween Party was Friday, on October 25. There were 125 walk-ins that weren't anticipated.
- The transition of the two local banks following their buyouts remains challenging to the RFCC, especially with payrolls and direct deposit.
- Dick talked to Illinois Alarm again about the status of their work.

- Dick was notified that the security system is totally obsolete and can no longer be supported. Dick is looking at various options. His goal is something that's billable with the feasibility study issue. The phone system also continues to be a problem.

Unfinished Business

Carla gave an update of the RFCCA Building Feasibility Study. There was a two hour meeting today where the firm gave a graphic representation of what each organization needs. Parking is a main issue as well as the ability of the Center to remain open. Discussion followed. Carla will keep the board updated.

New Business—None

Announcement of the next regular meeting:

The next meeting will take place Tuesday, December 10, 2019 immediately following the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made by Manager Taubman and seconded by Manager Sloan to adjourn the meeting. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary