

RFCCA Board of Managers

Regular Meeting

Tuesday, December 10, 2019

The meeting of the River Forest Civic Center Authority was called to order at 7:03 pm by Manager Karen Taubman following the Township Board of Trustees meeting.

Roll called:

Present: Managers Mark Kelty, Karen Taubman, Helene Connolly and Carla Sloan, Secretary Abby Schmelling and RFCC Executive Director, Dick Chappell. Manager Economos was absent.

Approval of Minutes

A motion was made by Manager Sloan and seconded by Manager Connolly to approve the minutes of the November 19, 2019 meeting. The minutes were approved unanimously.

Public Participation– None

Approval of Bills:

- A motion was made by Manager Taubman and seconded by Manager Kelty to approve Operating Fund bills as of December 31, 2019 in the amount of \$1,656.16. Roll was called. Ayes: Managers Sloan, Connolly, Taubman and Kelty. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- Dick stated that staff is preparing the building for winter.
- Carla confirmed that Cook County has been notified that the building would no longer be designated as an official warming center.
- US Census has requested space for census training; Dick is waiting for information on their needs.
- Project Green, who replaced/retrofitted much of the lighting in the building several years ago through a grant, is now out of business; they can no longer replace bulbs or other parts. Discussion followed.
- Dick is still working with AT&T to obtain final estimates to upgrade the phone system.

RFCC Executive Director's Report

Dick Chappell

- Dick continues to work with Illinois Alarm on system repairs and upgrades.
- Dick accepted the proposal from Stanley Security for a hardwired card reader/swiping setup for a short term solution that works.
- River Forest Youth Baseball, Oak Park Youth Baseball, as well as OPRF Club Volleyball, have booked gym space.
- Daley Ripley, the building manager for the past year, has resigned.
- The new brochure is at the printer and should be mailed out by beginning of the new year.
- Dick is the Community Center's representative to the District #90 Strategic Plan. This is their third five year plan and should be finished up by spring 2020.
- Dick is talking with the D200 about renovations at the high school and the impact on the child care center there. The work has to be completed, inspected and licensed before the next school year.

Unfinished Business

There was a brief discussion about the RFCCA Building Feasibility Study.

New Business—None

Announcement of the next regular meeting:

The next meeting will take place Tuesday, January 21, 2020 immediately following the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made by Manager Taubman and seconded by Manager Taubman to adjourn the meeting at 7:25 pm. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary