

RFCCA Board of Managers

Regular Meeting

Tuesday, January 21, 2020

The meeting of the River Forest Civic Center Authority was called to order by Manager Helene Connolly at 6:45 pm following the Township Board of Trustees meeting.

Roll called:

Present: Managers Holly Economos, Helene Connolly and Carla Sloan, Secretary Abby Schmelling and RFCC Executive Director, Dick Chappell. Managers Mark Kelty and Karen Taubman were absent.

Approval of Minutes

A motion was made by Manager Sloan and seconded by Manager Connolly to approve the minutes of the December 10, 2019 meeting. The minutes were approved unanimously.

Public Participation– None

Approval of Bills:

- A motion was made by Manager Economos and seconded by Manager Sloan to approve Operating Fund bills as of January 31, 2020 in the amount of \$1,656.15. Roll was called. Ayes: Managers Sloan, Connolly, and Economos. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- During the past month, one of the circulation pumps in the boiler room went out. Dick has chosen not to replace it until the feasibility study is completed. Dick explained the situation.
- Dick resolved the outstanding issues with AT&T. The billing has been changed over to Access One.
- US Census personnel have requested space in the building for training purposes. Dick stated that the building cannot meet their needs as requested.

RFCC Executive Director's Report

Dick Chappell

- Dick is still soliciting alternate quotes for the security cameras.

- Dick met with American Building Services to evaluate a new hardwired card reader/swiping system, which would work as a short-term solution until the feasibility study is completed.
- The Daddy-Daughter Dance will be held on Friday, February 7. More than 375 people are expected.
- Dick is the Community Center's representative to the District #90 Strategic Plan. This is their third five year plan and should be finished up by spring 2020. There was a meeting last week and things are moving forward.
- Dick talked about the effects of the minimum wage law on the Center. The minimum will be \$10/hour as of July 1, 2020.
- The High School is proposing to completely renovate the north end of the building where the RFCC child care program is. Dick first learned of this in early December. The timing for the proposed renovation presents numerous challenges, and child care program participants have expressed many concerns. Dick also discussed the need for a second exit at the current site, as well as the complexities of DCFS licensing if the program had to relocate due to renovation work. The four year space sharing agreement with the High School ends in 2022. A lengthy discussion followed.

Unfinished Business

A motion was made by Manager Sloan and Seconded by Manager Economos to approve the Letter of Commitment to join the PlanItGreen Initiative in Pursuing 100% Renewable Energy for the Civic Center Authority. The motion passed unanimously.

New Business—None

Announcement of the next regular meeting:

The next meeting will take place Tuesday, February 19, 2020 immediately following the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made by Manager Sloan and seconded by Manager Connolly to adjourn the meeting. The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary