

Regular Meeting
RFCCA Board of Managers
Tuesday, June 15, 2021

The meeting of the River Forest Civic Center Authority was called to order on June 15, 2021 by Manager Taubman at 7:02pm following the Township Board of Trustees meeting. This meeting was conducted in person and electronically by Zoom.

Roll called

Present: Managers Helene Connolly, Deana Herrman, Keith Strom, Karen Taubman and Carla Sloan.

Public Participation: Mrs. Strom (Manager Strom's mother)

Approval of Minutes

A motion was made by Manager Sloan and seconded by Manager Herrman to approve the minutes of the May 18, 2021 meeting.

Roll was called. Ayes: Managers Sloan, Connolly, Strom, Taubman, and Herrman. Nays: None. The motion passed unanimously.

Approval of Bills:

- A motion was made by Manager Connolly and seconded by Manager Herrman to approve Operating Fund bills as of June 30, 2021 in the amount of \$1,656.16. Roll was called. Ayes: Managers Sloan, Connolly, Strom, Taubman, and Herrman. Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- Dick reported that the quote of \$2,500 from Merrick Roofing, the roofer used by the Oak Park Tennis and Fitness Centre, was the most competitive. They will be working on a few areas of the roof and it will give us an opportunity to evaluate their work as we wait for their quote for the whole roof.
- Dick confirmed that the gym lights are now fully replaced and the hardware components are fixed as well. 120 lights were changed out to T8s.
- An Eagle Scout has proposed to light the flagpole as his eagle scout project. Dick has approved his idea and the scout will now work on a full proposal.

RFCC Executive Director's Report

Dick Chappell

- Dick reported that summer camp began on 6/14. The 3-6 year old group is the largest. Enrollment is less than 2019 but much better than 2020.
- Dick explained that the River Forest Community Center has to follow DCFS Covid-19 guidelines and needs to continue taking temperatures at the door and mandating mask wearing in the building. Sign-ins will continue as well, even after DCFS relaxes their mask and temperature mandates. Manager Sloan suggested adding a sign to the door explaining the DCFS mandate and Dick agreed.
- Dick predicts that the increase in camp enrollment will correlate to an increase in preschool enrollment. He will be hiring for 3-5 new full-time positions to accommodate the increase in enrollment in the fall.
- The D200 school board approved a 1-year extension to June 30, 2023 on our space sharing agreement. This gives Dick more time to assess their site needs. The district has 3 options after the agreement ends: 1) extend the agreement, 2) bring their program back onto the OPRF campus, 3) find a different site.
- The Opportunity Knocks lease is scheduled to expire in June 2021. Dick is in discussions with them to renew for 1-2 years.

Unfinished Business

- **RFCCA Feasibility Study** - No update.
- **New Capital Plan** - Dick explained that he is splitting the capital plan into short and long-term needs. The capital plan draft he will have ready in August will exclude any major renovations for Opportunity Knocks or the OPRF High School program.

New Business

- Manager Sloan presented a public comment rules document that will be revised and voted on at our July meeting.

Announcement of the next regular meeting:

The next meeting will take place Tuesday, July 12, 2021 following the regular monthly meeting of the River Forest Township Board of Trustees which will follow the Annual Town Meeting at 6:00PM.

Adjournment

A motion was made at 7:32pm by Manager Taubman and seconded by Manager Strom to adjourn the meeting.

Respectfully submitted,

Vanessa Druckman, Secretary