

Regular Meeting
RFCCA Board of Managers
Monday, July 12, 2021

The meeting of the River Forest Civic Center Authority was called to order on July 12, 2021 by Manager Connolly at 6:40pm following the Township Board of Trustees meeting. This meeting was conducted in person and electronically by Zoom.

Roll called

Present: Managers Helene Connolly, Deana Herrman, Keith Strom, Karen Taubman, Carla Sloan, and RFCCA Facilities Administrator, Dick Chappell.

Public Participation: Betsy Kelly, Sarah Schwarting, Pat Deady.

Approval of Minutes

A motion was made by Manager Sloan and seconded by Manager Taubman to approve the minutes of the June 15, 2021 meeting.

Roll was called. Ayes: Managers Sloan, Connolly, Strom, Taubman, and Herrman. Nays: None. The motion passed unanimously.

Approval of Bills:

- A motion was made by Manager Sloan and seconded by Manager Taubman to approve Operating Fund bills as of July 31, 2021 in the amount of \$1,697.69. Roll was called. Ayes: Managers Sloan, Connolly, Strom, Taubman, and Herrman. Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- Dick reported that West Town performed a major repair of the fan of the first-floor air conditioning unit.
- Dick has given Merrick Roofing approval to begin the initial roof repair work. He does not yet have a quote from them for the full roof repair as we are waiting to evaluate their initial work before deciding to move forward with the full project. Dick estimates that the full roof repair will be between \$150,000 to \$200,000 but this has not been confirmed.
- Dick will investigate whether doing the roof repair in parts would void our warranty.

RFCC Executive Director's Report

Dick Chappell

- Dick reported that summer camp enrollment has stayed at the same level all summer. In August, the River Forest Community Center will experience some staff shortages as employees return to college.
- Dick has been advertising for new teachers and a new CITE director. Few applications received to date.
- Dick reported that the new phone system installation for the River Forest Community Center did not go well. The wiring was not run to each classroom. Will continue to use the old phone system until a new technician comes to reassess the situation.
- Dick stated that even though the Internet has been upgraded, connectivity issues continue to plague the high school program. Dick will be meeting with the Internet representative to discuss next steps.
- Dick announced that the Playland climbing structure will be removed from the building. It is 25 years old and has been posted on various local resale sites.
- Dick reminded the board that Department of Child and Family Services guidelines must be followed, and masks continue to be mandatory in the building.
- Manager Herrman asked if the Opportunity Knocks lease had been renewed. Dick stated that it is being renewed on a month-to-month basis.

Unfinished Business

- **RFCCA Feasibility Study** - No update.
- **New Capital Plan** - Dick is working on the capital plan draft and still hopes to have it ready in August.

New Business

- Manager Sloan presented public comment rules. A motion was made by Manager Herrman and seconded by Manager Strom to approve the new public comment rules. Roll was called. Ayes: Managers Sloan, Connolly, Strom, Taubman, and Herrman. Nays: None. The motion passed unanimously.

Announcement of the next regular meeting:

The next meeting will take place Tuesday, August 17, 2021, following the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made at 7:03pm by Manager Taubman and seconded by Manager Connolly to adjourn the meeting.

Respectfully submitted,

Vanessa Druckman, Secretary