

**RIVER FOREST CIVIC CENTER AUTHORITY
BOARD OF MANAGERS
Regular Meeting
Tuesday, April 12, 2016**

The regular monthly meeting of the RIVER FOREST CIVIC CENTER AUTHORITY Board of Managers took place Tuesday, April 12, 2016 at the River Forest Civic Center. The meeting was called to order at 7:46 p.m. by Manager O'Brien.

Roll called:

Present: Managers Helene Connolly, Mary O'Brien, Mark Kelty, and Carla Sloan

Absent: Anna Romeo

Also present: RFCCA Facilities Administrator Dick Chappell and Secretary Karen Taubman

Manager Connolly made a motion to approve the minutes of the regular March 2016 meeting, with the addition of a follow up required by Chappell on the temperature of the 2nd floor water bottle filling drinking fountain. Manager Kelty seconded. The motion passed unanimously.

Public Participation

- None

Approval of Bills

- Manager Connolly made a motion to approve bills for April 2016 from the capital fund totaling \$2299.00 See enclosure. Manager Kelty seconded. Roll called.
 - Ayes: Managers Connolly, O'Brien, Kelty, and Sloan
 - Nays: None. The motion passed unanimously.
- Manager Connolly made a motion to approve bills for April 2016 from the operating fund totaling \$1343.34 See enclosure. Manager Kelty seconded. Roll called.
 - Ayes: Managers Connolly, O'Brien, Kelty, and Sloan
 - Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator Report

Dick Chappell

- Chappell said he is working on the request for an updated building appraisal, but has not yet secured bids.
- Chappell has secured one proposal for upgrading the building security system, and will have at least one additional quote prior to making a decision.
- The church groups who rented out space are no longer using the RFCCA space. Word of mouth/attendance at services is the most common way that churches hear about the availability of space. Church groups tend to use space when it's not as busy. Groups tend to leave when their membership becomes either too large or too small for the space.
- RFCC staff continues to work with the video monitor software vendor to utilize programming to its fullest.
- Chappell would like to replace the floor in room 202 and is securing quotes.
- Preschool graduations and Celebrating Seniors will increase building activity in May.

New Business

- None

Unfinished Business

- None

Managers did not go into executive session. Approval of minutes will be held for a future meeting.

At 8:00 p.m., Manager Sloan made a motion to adjourn. Manager Kelty seconded, the motion was unanimous, and the meeting adjourned immediately.

The next regular meeting of the RFCCA will take place on Tuesday, May 17th, immediately following the River Forest Township meeting, scheduled for 7:00 p.m.

Respectfully submitted,
Karen Taubman
Secretary