

RIVER FOREST CIVIC CENTER AUTHORITY
Board of Managers
Regular Meeting
Tuesday, December 6 2016

The regular monthly meeting of the River Forest Civic Center Authority Board of Managers took place on Tuesday, December 6 at the River Forest Civic Center following the meeting of the River Forest Board of Trustees meeting. The meeting was called to order by Manager Mary O'Brien at 8:02 pm.

Roll called:

Present: Managers Helene Connolly, Mark Kelty, Mary O'Brien, Anna Romeo and Carla Sloan.

Approval of Minutes:

Manager O'Brien made two corrections to the minutes of November. Manager Romeo made a motion to accept the minutes as corrected of the November 15 minutes; seconded by Manager Kelty. The motion was approved.

Public Participation

No public attending the meeting

Bills

- A motion was made by Manager Romeo to approve payments totaling \$2,015.02 out of Operating . The motion was seconded by Manager Kelty. Ayes: Manager Helene Connelly, Manager Mark Kelty, Manager Mary O'Brien, Manager Anna Romeo, Manager Carla Sloan. Nays: None. The motion passed unanimously. There was a second motion by Manager Romeo to approve payment of \$1,228.41 out of the Capital Improvement Fund, seconded by Manager Connolly. Ayes: Manager Connelly, Manager Kelty, Manager O'Brien, Manager Romeo and Manager Sloan. Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- There was a capital improvements committee meeting since the last Civic Center meeting. They outlined the projects that have already been completed to date. Dick discussed putting a heater in the lobby. He spoke with Oak Electric and they have already started. Per code they have to use a separate line for a cost of \$3,500. This is the first time that Oak Electric has been used. This should address the problem.
- Dick talked about the third boiler again with Tom Feidler (sp). It needs to be scheduled for installation. A couple of other motors have gone out since the capital improvements meeting. Repairs were completed for those.
- David Lewis (sp), the building manager for the CCA has tendered his resignation and is leaving to go to air traffic controller school. He worked for over five and a half years on a part-time basis and full time for the past year. Dick gave a job description for this position.

Unfinished Business

There was no unfinished business.

New Business

There was no new business.

Announcement of the next regular meeting:

The next meeting will take place Tuesday, January 17, 2017, immediately following the early 6:00 pm monthly meeting of the River Forest Township Board of Trustees.

Adjournment

Manager Romeo made a motion to adjourn the meeting; seconded by Manager Mark Kelty. The motion was unanimous and the meeting was adjourned.

Respectfully submitted,

Abby Schmelling, Secretary