

RFCCA Board of Managers

Regular Meeting

Tuesday June 18, 2019

The meeting of the River Forest Civic Center Authority was called order by Manager Karen Taubman at 6:43 pm following the Township Board of Trustees meeting.

Roll called:

Present: Managers Karen Taubman, Helene Connolly, Holly Economos, Mark Kelty, and Carla Sloan, Secretary Abby Schmelling, and RFCC Executive Director, Dick Chappell.

Approval of Minutes:

A motion to accept the minutes of the May 21, 2019 meeting was made by Manager Connolly and seconded by Manager Economos . The minutes were approved unanimously.

Public Participation – None

Approval of Bills:

- A motion was made by Manager Connolly and seconded by Manager Kelty to approve Operating Fund bills as of June 30, 2019 in the amount of \$1,656.16. Roll was called. Ayes: Managers Sloan, Taubman, Kelty, Economos and Connolly. The motion passed unanimously.
- A motion was made by Manager Connolly and seconded by Manager Economos to approve Financial Capital Fund bills as of June 30, 2019 in the amount of \$1,130.89. Roll was called. Ayes: Managers Sloan, Taubman, Kelty, Economos and Connolly. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- Administrator Chappell met with the roofer about the leak. As soon as the weather is dry, repair will be made east of the play land by the art room. Dick and the roofer have done a walk around and peeled back the stone, but greater repair is needed. Discussion followed on the high school's CITE program for the art room which will be scaled back substantially due to the high cost estimates and wait for the conclusions of the feasibility study. Nevertheless, a handicapped sink, dishwasher and cabinets in half of the room will likely be installed.

RFCC Executive Director's Report

Dick Chappell

- The summer camps started on Monday, June 10, with eleven different one week sessions. Registration for older children has dropped dramatically. Director Chappell talked about their tracking system for the summer camp registration.

- There have been seven camp scholarships given out, with three new families added.
- An announcement has gone out for an assistant CITE director at the high school's childhood site. Interviews have begun.

Unfinished Business

- Carla gave an update of the RFCCA Building Feasibility Study. They met this week the firm of Cordogan Clark to talk about the timeline for the study. They need to have an extensive walk-through of the building which is now scheduled for July 2. There have been multiple additions to the building. Discussion followed.
- There was renewed discussion about the building insurance. Dick has investigated lower cost options. He has received a quote which returns back to the cost of \$9,000 from a new broker and new policy with a start date of May 14, 2019. A motion was made by Manager Sloan and seconded by Manager Economos to change the building insurance to Rockford Mutual, with the First Midwest broker, for May 14 or May 31 plus one year, not to exceed \$9,000. Roll was called. Ayes: Managers Sloan, Economos, Kelty, Connolly and Taubman. Nays: None. The motion passed unanimously.

New Business--None

Announcement of the next regular meeting:

The next meeting will take place Tuesday, July 16, 2019 immediately following the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made by Manager Economos and seconded by Manager Connolly to adjourn the meeting at 7:08 pm The motion was unanimous.

Respectfully submitted,

Abby Schmelling, Secretary