

RFCCA Board of Managers

Regular Meeting

Tuesday, March 19, 2024

The meeting of the River Forest Civic Center Authority (RFCCA) Board of Managers was called to order on March 19, 2024 by Manager Strom at 7:20 PM following the Township Board of Trustees meeting. This meeting was conducted in person and electronically by Zoom.

Roll called:

- Present: Managers Carla Sloan, Helene Connolly, Keith Strom, and Karen Taubman.
 - Manager Deana Herrman had an excused absence.
- RFCCA Facilities Administrator Dick Chappell and Secretary John Becvar were also present.

Public Participation:

- Public was not in attendance.

Approval of Minutes:

- A motion was made by Manager Sloan and seconded by Manager Strom to approve the minutes of the February 13, 2024 meeting.
 - The motion passed unanimously by voice vote.

Approval of Bills:

- A motion was made by Manager Connolly and seconded by Manager Strom to approve Operating Fund bills as of March 31, 2024 in the amount of \$2856.88 and Capital Fund bills as of March 31, 2024 in the amount of \$515.00.
 - Roll was called. Ayes: Managers Sloan, Connolly, Strom and Taubman.
Nays: None. Absent: Herrman. The motion passed.

RFCCA Facilities Administrator's Report - Dick Chappell:

- The Village of River Forest outsourced repair inspections resulting in inconsistencies between historically grandfathered situations and current codes. As such, RFCCA requires clarification regarding what needs to be done to obtain the needed Village approvals of the recent RFCC/RFCCA renovations.
- Administrator Chappell will be revisiting what building roof repairs are needed.

RFCC Executive Director's Report - Dick Chappell

- RFCC hired a new bookkeeper, Annette Kessel, to replace Jane Brennan, effective at the end of May.
- The RFCC infant and toddler child care, currently located at OPRF High School, will be consolidated into the RFCC location. OPRF HS wants to start their Phase II renovations and have asked RFCC to vacate half of their child care space before spring break and the remaining space by school year-end.
- The playroom area will be licensed as a classroom, in the event the space is needed.. Rooms need to be set up prior to DCFS visits.
- RFCC chose *Amilia* as the new program registration software (the same one used by the Park District of Oak Park); childcare will continue to use the current RFCC software.

- RFCC chose *GoDaddy* to help redo their website.
- D90 inclusion preschool will revert back to Willard and Lincoln schools.

Unfinished Business:

- None.

New Business:

- A motion was made by Manager Connolly and seconded by Manager Strom to increase the quarterly lease payment paid by RFCC to the RFCCA Capital Fund by \$500 per quarter (\$2000 per year), from \$15,000 to \$15,500, effective July 1, 2024-June 30,2025.
 - Roll was called. Ayes: Managers Sloan, Connolly, Strom and Taubman.
Nays: None. Absent: Herrman. The motion passed.

Announcement of the next regular meeting:

The next meeting will take place Tuesday, April 9, 2024, following the 6 pm Annual Town meeting and the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made at 8:13 PM by Manager Strom and seconded by Manager Connolly to adjourn the meeting.

Respectfully submitted,
John Becvar, Secretary