

Regular Meeting

RFCCA Board of Managers

Thursday, December 1, 2022

The meeting of the River Forest Civic Center Authority was called to order on December 1, 2022 by Manager Connolly at 7:24PM following the Township Board of Trustees meeting. This meeting was conducted in person and electronically by Zoom.

Roll called

Present: Managers Carla Sloan, Karen Taubman, Deana Herrman, RFCC Executive Director Dick Chappell.

Excused Absent: Manager Strom.

Public Participation: none.

Approval of Minutes

A motion was made by Manager Sloan and seconded by Manager Herrman to approve the minutes of the November 8, 2022 meeting.

Roll was called. Ayes: Managers Sloan, Connolly, Herrman and Taubman. Nays: None. The motion passed unanimously.

Approval of Bills:

- A motion was made by Manager Taubman and seconded by Manager Herrman to approve Operating Fund bills as of December 31, 2022 in the amount of \$1,904.59.

Roll was called. Ayes: Managers Sloan, Connolly, Herrman and Taubman. Nays: None. The motion passed unanimously.

RFCCA Facilities Administrator's Report

Dick Chappell

- Dick stated that the south stairwell roof needs some repairs. Unfortunately, Bill Roofer is out of town for 4 months and we will need to use a different roofer.

- Dick reported that West Town has begun the list of HVAC repairs that were approved at an earlier meeting.

- Dick said that Illinois Alarm will be working on a repair to the alarm system this coming Wednesday. The fire alarm went off this week when the CITE program was cooking.

- Dick reported that Kevin Wiley from the River Forest fire department will be doing his annual inspection this week.

- Dick said that the sprinkler system was tested 90 days ago and the report is on file.

RFCC Executive Director's Report

Dick Chappell

- Dick stated that the pickleball league will begin next week in the RFCC gym. The league is a program of the RF Park District, run by RF resident Kelly Frank. The Township purchased the pickleball equipment, since two sessions are prioritized for seniors. Most sessions are held in the morning when demand for gym time is lower.
- Dick said that the new RFCC auditors have visited twice this month and the audit is almost complete.
- Dick reported that registration for summer camp and fall programming is in production to be published on the website. There will be no printed program. There was no drop off in registration when the fall program guide was mostly online.
- Dick said that the first Daddy/Daughter Dance since COVID will take place on February 10. Discussion about the name of the event ensued.
- Dick reported that the Playland structure was removed and the room will become a multi-purpose room.
- Dick reported that he has changed the River Forest Community Center electric provider and will soon do the same for gas.
- Dick said he is comparing AT&T and Comcast for internet and phone system and that both are recommending the River Forest Community Center install fiber.
- Dick said Thrive has contacted him about holding another Wellness Fair at the RFCC in February or March 2022. They held one in May 2022. Unfortunately, the timing of their second Wellness Fair conflicts with winter programming at the RFCC.

Unfinished Business

- None.

New Business

- A motion was made by Manager Taubman and seconded by Manager Herrman to approve the 2023 meeting dates.

Roll was called. Ayes: Managers Sloan, Connolly, Herrman and Taubman. Nays: None. The motion passed unanimously.

Announcement of the next regular meeting:

The next meeting will take place Tuesday, January 17, 2023, following the regular monthly meeting of the River Forest Township Board of Trustees.

Adjournment

A motion was made at 7:55PM by Manager Taubman and seconded by Manager Connolly to adjourn the meeting.

Respectfully submitted,

Vanessa Druckman, Secretary